

**MINUTES OF THE BUDGET RETREAT  
OF THE TOWN COUNCIL  
TOWN OF CAROLINA BEACH  
March 2, 2006**

The Town Council of the Town of Carolina Beach met in a special meeting/budget retreat on March 2, 2006 at 8:30 a.m. in the Training Room at the Municipal Administration Building, 1121 N. Lake Park Blvd., Carolina Beach, North Carolina. The following were present: Mayor, Bill Clark; Mayor Pro Tem, Alan Gilbert; Councilwoman, Pat Efir; Councilman, Joel Macon and Councilman, Jerry Johnson. Also present was Interim Town Manager, Robert Nicholl and Town Clerk, Lynn N. Prusa.

Mayor Clark called the meeting to order.

The purpose of the meeting was an opportunity for the Town Council to hear the individual requests by the department heads for the upcoming Budget FY 2006/2007, and to determine the priority needs.

The meeting began with setting meeting ground rules and a discussion concerning retreat objectives for today's meeting.

Mr. Chris May, Executive Director of the Cape Fear Council of Governments, served as facilitator. Mr. May reviewed with Council the goals and priorities from the January 7, 2006 goal setting retreat.

The town's Finance Director, Dawn Johnson, presented the financial status, revenue prospects and the town's draft Capital Improvement Program.

The department heads gave their individual presentations to include an overview of the department's top three accomplishments for FY 2005/2006, three requests/needs for FY 2006/2007 and future needs.

In conclusion Mr. May suggested that Council take into consideration the presentations and requests that were made and to forward to the town manager, at their earliest convenience, their individual prioritization for FY 2006/2007. Council agreed to get their prioritization list back to the town manager by March 9<sup>th</sup>.

There being no further business, a motion was made by Councilwoman Efir to adjourn. **MOTION CARRIED UNANIMOUSLY.** The meeting adjourned at 3:30 p.m.

Respectfully submitted,

Lynn N. Prusa  
Town Clerk

Approved: \_\_\_\_\_

