

**MINUTES OF THE SPECIAL MEETING/BUDGET WORKSHOP
OF THE TOWN COUNCIL
TOWN OF CAROLINA BEACH**

March 14, 2008

The Town Council of the Town of Carolina Beach met in regular session on March 14, 2008 at 10:00 a.m. in the training room at the Municipal Administration Building, 1121 N. Lake Park Blvd., Carolina Beach, North Carolina. The following were present: Mayor Joel Macon; Mayor Pro Tem (MPT) Dan Wilcox; Councilwoman Pat Efirid; Councilman Jerry Johnson; and Councilman Alan Gilbert. Also present were Town Manager, Tim Owens; Finance Director, Dawn Johnson, and Town Clerk, Lynn Prusa.

Mayor Macon called the meeting to order.

CONSIDER REQUEST FOR BUDGET AMENDMENT FROM TOURISM UNAPPROPRIATED FUND BALANCE TO PURCHASE 3 FOUR WHEELERS TO BE USED BY LIFEGUARDS AT FREEMAN PARK

The town manager said there was previous discussion about how our tourism fund balance is and we are at about \$640,000. We are proposing to take the money out of fund balance for the equipment. Last year when we approved this we bought everything except for the four wheelers, so we used that to off-set everything down there. We need 3 4-wheelers at the north-end now for the whole summer and we increased fees by \$10 and we anticipate that will generate about \$60,000 and that should cover the cost of the 4-wheelers. There is no other equipment that we need this year. The additional personnel cost was \$41,000 and that's why we raised the fee and that generated about \$60,000. We are taking it from the fund balance because we don't have another line item to do it.

The finance director said we cannot appropriate the revenues until you actually receive the revenues.

A motion was made by Councilman Gilbert to approve the request for a budget amendment from tourism unappropriated fund balance to purchase 3 four wheelers to be used by lifeguards at Freeman Park. MOTION CARRIED UNANIMOUSLY.

CONSIDER RECOMMENDATIONS OF BUDGET COMMITTEE AND GOAL SETTING FOR BUDGET FY 2008/2009

Council discussed various goals that they would like to see implemented next fiscal year (*Exhibit 1*).

***CONSIDER REVISED QUOTE FOR VIDEOTAPING COUNCIL MEETINGS AND
DISCUSS PROJECT IMPLEMENTATION***

The town manager presented a quote from TSG Productions in the amount of \$625.00 per meeting with additional setup for a 2nd shoot at \$500.00. Also, if the town would like to use a 3 camera set-up there would be additional \$150.00 to each of those figures.

Councilman Gilbert motioned to include videoing in the budget and to start implementation the first day of the new budget. **MOTION CARRIED
UNANIMOUSLY.**

There being no further discussion, a motion was made by Councilwoman Efird to adjourn. **MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,



Lynn N. Prusa
Town Clerk

Approved: 5-13-08

**COUNCIL GOAL SETTING
BUDGET MEETING FY 08/09
MARCH 14, 2008**

Assessment / Plan of Action By Category

Infrastructure

- Water/Sewer
 - EQ Basin
 - Camera Sewer Line
 - Lift Station #1
 - Rehab/Upgrade

- Roads
 - Sidewalk repair
 - Crack seal

- Wilmington Beach
- Lake Dredging Issues
- Grounds
 - Mowing
 - Ditches
 - ROW
 - Landscaping

- Signage Plan
 - Directional Signs

- Define Staff Responsibilities
- Website Newsletter

Tourism/Recreation

- Boardwalk
 - Lighting
 - Replace Lighting
 - Address dark areas
 - Trolleys

- Public Facilities
 - Showers
 - Bathrooms
 - New Showers

- Private Trolley

**COUNCIL GOAL SETTING
BUDGET MEETING FY 08/09
MARCH 14, 2008**

**Assessment / Plan of Action By Category
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Tourism/Recreation (cont'd.)

- Teen Programs
 - Basketball Court – Mike Chappell Park
 - Expand Skate Park/Vert Ramp
- Public Safety
 - Police Presence
 - Schedule Enforcement – Skate Park

Planning

- 50% Rule
- Beach Renourishment
- Inlet & Crossover Management Plan
- Street Ends
- Harbor Management
- Way Finding Signage Plan
- Fund Grant Writer
- Code Enforcement
- Community Satisfaction Survey
- TIF (Tax Increment Financing)
 - Parking Deck
 - Economic Development Partnership
 - Pre-plan Community Center Campus with roads @ Lake Park/Cape Fear
 - Harbor Village Plan