

**MINUTES OF THE RECESSED MEETING
OF THE TOWN COUNCIL
TOWN OF CAROLINA BEACH**

July 26, 2011

The Town Council of the Town of Carolina Beach recessed the July 12, 2011 regular meeting to July 26, 2011 at 5:30 p.m. The meeting was held in the training room at the Carolina Beach Fire Department, 814 Charlotte Avenue, Carolina Beach, North Carolina. The following were present: Mayor Joel Macon, Mayor Pro Tem (MPT) Pat Efird, Councilman Dan Wilcox, Councilman Bob Lewis and Councilman Lonnie Lashley. Also present was the Town Manager Tim Owens, Town Clerk Lynn Prusa; and Finance Director Dawn Johnson.

The purpose of meeting was to consider and discuss the following: (1) Discussion and direction on the expansion of the Carolina Beach Fire Station, (2) Discuss and consider options to move forward in the construction of the Carolina Beach Mooring Field, (3) Consider approving financing for several vehicles budgeted in the FY11/12 Budget, and (4) Hold a Closed Session to review town attorney applications in compliance with [NCGS 143-318.11(a)6]

Mayor Macon called the meeting to order and turned it over to Fire Chief, Jon Rorie.

DISCUSSION AND DIRECTION ON THE EXPANSION OF THE CAROLINA BEACH FIRE STATION

Chief Rorie invited Council to tour the facility before they leave today. He has put cones out to mark the areas for the expansion.

Mr. Owens reminded Council that they budgeted some monies for financing the expansion. They will talk about using some funds for engineering and the project.

Chief Rorie shared photos of what the fire station looked like and the current upgrades that have been made to the facility.

The Architect, Greg Reynolds, shared with Council the final site plan. He presented new elevation and exterior changes to the building to give it a more “beachy” look as discussed during the last meeting. Chief Rorie said he likes the metal look and Council seemed in agreement.

The estimated overall budget is \$846,000. Chief Rorie said this number is the worse case scenario and he built in contingency and inflated the numbers a little bit.

There will be some ancillary costs such as a special inspector, and \$17,000 has been set aside for that. There will also be mechanical, electrical and plumbing fire protection

services and Chief Rorie would like to use David Sims and Associates at a cost of \$7,500 - \$8,500.

He also mentioned the need for civil engineering, stormwater, driveway permitting services at a cost of \$5,000.

Chief Rorie asked Council to move \$20,000 out of debt service to contracted services so we can complete the plans and specifications. Mr. Owens said we still have to go to the Local Government Commission. He hopes we can break ground in March and the first payment would be due the next fiscal year.

Chief Rorie talked about how we will bid the project and the requirements for single prime and separate prime.

With ancillary and construction management costs included the total estimated projected cost is \$943,000. Again, he reminded Council that those numbers have been slightly inflated and we will not know the exact cost until the project is bid.

What he would like to know today is if Council is okay with the plans and approval to transfer the funds and move forward with LGC approval.

**A motion was made by Councilman Wilcox to transfer the funds as requested.
MOTION CARRIED UNANIMOUSLY.**

***DISCUSS AND CONSIDER OPTIONS TO MOVE FORWARD IN THE
CONSTRUCTION OF THE CAROLINA BEACH MOORING FIELD***

Mr. Owens said he is prepared to give a brief update but not ready to move forward with it at this time.

He said the bids were higher than anticipated and they are trying to work with a local person now and will bring it back to Council in August. It may be more than the \$50,000 grant. The bids they received ranged from \$75,000 – 260,000 and one bid didn't qualify.

***CONSIDER APPROVING FINANCING FOR SEVERAL VEHICLES BUDGETED
IN THE FY 11/12 BUDGET***

This town's Finance Director, Dawn Johnson, presented this item. She said this request is for the purchase of 3 vehicles for the police and lifeguards.

Councilwoman Efird made a motion to adopt Resolution No. 11-1056 (Exhibit 1) approving the financing terms with BB&T for the purchase of 3 vehicles for the police department. **MOTION CARRIED UNANIMOUSLY.**

CLOSED SESSION TO REVIEW TOWN ATTORNEY APPLICATIONS IN COMPLIANCE WITH NCGS 143-318.11(a)(6)

A motion was made by Mayor Macon to go into a closed session to review the town attorney applications in compliance with NCGS 143-318.11(a)(6). MOTION CARRIED UNANIMOUSLY.

A motion was made by Mayor Macon to return to open session. MOTION CARRIED UNANIMOUSLY.

Mayor Macon reported that action is not necessary as a result of the closed session.

ADJOURNMENT

There being no further business, **a motion was made by MPT Efirid to adjourn. MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Lynn N. Prusa
Town Clerk

Approved: _____