

**MINUTES OF THE SPECIAL MEETING
OF THE TOWN COUNCIL
TOWN OF CAROLINA BEACH**

May 31, 2007

The Town Council of the Town of Carolina Beach met in a special work session to discuss a Master Development Plan for the town and for presentation of draft Budget for FY 2007/2008. The meeting was held on May 31, 2007 at 6:00 p.m. in the Council Room at the Municipal Administration Building, 1121 N. Lake Park Blvd., Carolina Beach, North Carolina. The following were present: Mayor, Bill Clark; Mayor Pro Tem (MPT), Alan Gilbert; Councilwoman, Pat Efird; Councilman, Jerry Johnson; and Councilman Joel Macon. Also present was Town Manager, Tim Owens and Town Clerk, Lynn N. Prusa.

Mayor Clark called the meeting to order.

DISCUSSION CONCERNING MASTER DEVELOPMENT PLAN

The town manager talked about the Master Development Plan interview process. He said on March 16th we received 21 bids. He presented the top 6 proposals as follows: (1) Peter J. Smith and Associates, (2) The Lawrence Group, (3) Land Design, (4) Cunningham Group, (5) Allison Platt and Associates and (6) Gensler. MPT Gilbert suggested moving Land Design to the sixth position. The town manager summarized the proposals with Council.

Next, Council discussed possible dates for scheduled interviews. Council was in general agreement to interview the top six candidates on June 29th and 30th or July 13th and 14th with 3 candidates being interviewed each day. Once the meeting dates have been confirmed, a special meeting will be called.

PRESENTATION OF DRAFT BUDGET FOR FY 2007/2008

The town manager presented the draft Budget FY 2007/2008 and summarized the General Fund Budget and addressed his concerns with the budget (*Exhibit 1*). He also talked about future budgets and large projects to include a summary of the impact on needed projects on future budgets (*Exhibit 1*).

Next, the town manager summarized the Tourism Fund (*Exhibit 2*), and the Water/Sewer/Stormwater Fund (*Exhibit 3*). He also talked about future budgets and large projects in this fund and summarized the impact on needed projects on future budgets (*Exhibit 3*).

In conclusion the Council discussed various options for balancing the current draft budget. **A motion was made by MPT Gilbert to go forward with option #1 at 17 cents and pursue option #2 to include the increase in water/sewer rates to \$6 flat rate and \$2 variable rate and at the public hearing may consider something else at that time (Exhibit 4). MOTION CARRIED UNANIMOUSLY.**

There being no further business, a motion was made by Councilwoman Efird to adjourn. **MOTION CARRIED UNANIMOUSLY.** The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Lynn N. Prusa
Town Clerk

Approved: _____