

Minutes

Attending: Elaine Stewart, Janet Knott, Chris Higgins, Dee Jenzano, Teresa Worley, April Sussman, Shannon Brodeur, Adam Burton, Michal Oliver

Absent: Lynette Ashby

Guest Laura with Performing Arts

Elaine called the meeting to order at 10:07 AM

Janet motioned, Chris 2nd, all agreed to accept the minutes of June 23, 2010.

Farmers Market

NH County Board of Health The New Hanover County Board of Health is planning to have a meeting with the Arts & Activities Committee and the Farmers Market vendors next year. Steve Coggins the Town attorney took the State Statue to the New Hanover County Board of Health. They are still only approving us to have two vendors on each Saturday able to give free samples. Alicia has told Elaine they are going to enforce this ruling through out New Hanover County. The only reason they were not at the Farmers Market on the 24th, was due to a New Hanover broken water main. Bill of the Wilmington River Front Market said they would continue to allow their vendors to have free samples. Chris suggested we speak with the Town attorney, since all we have is hear say. We have not been notified officially that we are not in compliance, nor have we received anything showing us that the rules are for only 2 vendor samples. Janet agreed we do need to have it in writing; it would make our job easier to deal with the vendors. Elaine said Tim is going to call Alicia, and that Ricky is taking Alicia's place. Janet said we have 8 vendors that offer samples, they can give whole samples, such as a whole peach. The bakers can make small cakes or cookies. The samples cannot be on the display table, but they can ask if a customer wants to try one. NC Direct says they will only be at the market on the days they can sample. Chris said several different people are dealing with the Health Department; we should have only one person handling the matter. Dee motioned, Adam 2nd, all agreed that Janet would be the only person dealing with Health Dept. for the A&A Committee, since she in the most knowledgeable. Bill of the Wilmington River Front Market, told Janet that all of the Farmers Markets should meet in the fall to address our problems, by then we should have something in writing from the Health Department.

Irrigation and Trash The irrigation system is now fixed. The Town has asked us again not to unplug the sprinkler system. We will again notify our vendors about this, as we do not know who is doing it. Adam said the Town is going to build us a storage area for the parking cones and our equipment. This will help out since all of the set up items must be kept and then transferred in and out of our cars. The lock on the storage door where the cones are now kept is a combination lock and all of the Farmers Market people have it. Brian of the operations department is looking for a wagon we could also use to move the cones. April said we could continue to use their wagon for opening and closing.

Financials as of today we have \$6397.15, after a \$15.00 refund, and reimbursing Chris for her expenses (Tents) \$353.78 we will have \$6028.97. Janet has about \$500.00 in receipts she will be turning in, for T-shirts, fan and hose. Dee mentioned has expenses for print cartridges and paper for the weekly calendar total of about \$29.00. Dee motioned and Janet 2nd to spend about \$60.00 on a banner for the tent, all agreed. Adam said we will need more T-shirts for Friday events and the Farmers Market. Chris would like to see us budget money for a cart in next years budget. Our new members were told they could order their shirts from Adam at a cost of \$10.00 each. We all felt the A & A should pay the \$10.00 for our shirts beginning next year.

Volunteers Nell has resigned so we don't have anyone handling volunteers. Elaine will contact Nell to get any volunteer information she has for A&A.

Brewfest The stage needed will be in some of our vendor spots and there will be fencing that may prevent some of them from getting to their spots. Chris will send out an email advising them of these changes and to let them know the market will close at 12:00PM instead of 1PM.

Other We have decided to have our **thank-you party** for the committee and the vendors on October 2nd, everyone is welcome to bring their family members.

We will have our closing day on October 9th, and for now we are calling it **Art Day**. It will include the Carolina Beach School District and people living on the island. Teresa will head up the team, which includes, Shannon, Elaine and April.

Dee checked on a dock box to be used for **storage**, however, they are not tall enough to store our table in. She will continue looking. April thought we could buy the materials and Max would build us one. We will measure the dimensions at the Farmers Market on 7/31. Chris will continue to let us use her garage until we can resolve the storage problem.

Elaine received a complaint about Pete selling coke, water and canned goods. Janet will handle this, he can't sell coke or water. Adam and Dee seem to believe we had previously discussed selling hot dogs and that as a group we decided against it. Janet thinks we did approve it. Dee will look through all the minutes and notes and report back next meeting. Janet offered to ask the Help Center if they would like to sell coffee in October. Teresa will try to contact all of the non-profits to see if any of them are interested in setting up at the Farmers Market. Tim Owens stopped in to tell us the County Health Department local regulations clearly state only 2 vendors sampling each Saturday. Tim agrees with us that this should be changed. He is still waiting to hear from them and he suggested we contact Annette at the Department of Agriculture since she has been so helpful. Janet will email her. Janet and Chris will work on fact finding for the Farmers Market.

Performing Arts Shannon said Dan is going to teach Michael how to use the sound system; Michael is experienced so it shouldn't take long. Shannon would like to buy their own sound equipment; the cost would be between \$400.00 and \$1000.00. The arts and activities committee can help them in the fall. Shannon would like to have a space for the performers to be indoors. Chris agreed, and thought we may be able to find a space. Janet will talk to Pat to find out how we should handle finances not related to the Farmers Market. Shannon said Bob Lewis, on behalf of Town Council, told her the Arts and Activities Committee could look for a space. Janet thought we should focus on having a Community Arts Center in 2011. Shannon would like us to have an art contest for a logo for the performing arts. Elaine asked Shannon to add the dates for our press release. Michael would like to have the Drum Circle on the beach once a month. Adam said we need a logo for A&A, Dee said we are under the Town's logo, Each of our own projects could have their own label, like the Farmers Market. Shannon, Elaine and Michael will talk to Tim and the Fire Dept. about the code and get approval for fire dancers. Shannon said the release form was done and she will send it to us. John Burton, fireman will be standby for the group. Rules and regulations were tabled so members can review them. They will be addressed at our next meeting. Christine will help with P/R. It was decided to have an amateur contest for the logo open to all ages. Adam's business will donate \$75.00 towards the prize. Performing Arts also needs a banner.

Arts & Activities Elaine passed out our mission statement; we need to review the guidelines. Dee will look through the minutes to see when we vote for new officers. Chris indicated that terms for the Chairperson and members were not included in the guidelines. Elaine thought they should be. We will review and revise the guidelines at our next meeting.

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New Business, the A&A has been asked to sponsor **Island Day** at the Lake along with the Boardwalk Make-over, Chamber of Commerce, the Kure Beach Parks and Rec. and the Carolina Beach Parks and Rec. Dan Wilcox is lead and Chris Higgins is co-lead. The date is Sunday 9-26-2010, 12 noon until 6PM, rain date 10-3-2010. We need to reach artist groups. American Legion is going to do the beer; we are hoping to get CB and KB Fire Dept. to do the food. There will be entertainment and plenty of games. The event will be free to the public, this is not a fundraiser, it is to thank the citizens. They meet every Thursday at 10AM in the Police Training room. Dee made a motion, Adam 2nd, all agreed that Arts and Activities would sponsor Island Day.

Elaine also suggested other things we could do in 2011, in the shoulder season. Kite flying, sand castle building, and a pirate treasure hunt. We will discuss this further at our next meeting.

Shannon motioned that we adjourn, Dee 2nd, all agreed.

Meeting adjourned at 1:53 PM Next meeting Wednesday August 25th at 10AM