

## **Minutes**

**Attending:** Adam Burton, Lynette Ashby, Michal Oliver, Elaine Stewart, Teresa Worley, Dee Jenzano, Chris Higgins, Shannon Brodeur, Janet Knott

Absent: April Sussman

Guest Artist Raffaele Paglia

Elaine called the meeting to order at 10:07 AM

### **Sculpture**

Raffaele would like to donate a large art sculpture to the Town of Carolina Beach. It is a very large piece approximately 10' tall, 16' across and 5' wide. He collects trash that would normally kill animals and turns it into beautiful sculpture. Right now the sculpture is at the NC Aquarium and can be held there until we make arrangements to have it moved to the berm between Harper Ave. and Cape Fear Blvd. In the past he has used Wayne's Exxon to move it. He has talked to Tim Owen and he thinks the Town has the equipment to move it. We need to check with CAMA about the guidelines for placing it on the berm. We need to work closely with Raffaele on the exact placement of the piece. Dee motioned to accept this project, Adam 2nd, all were in favor. Elaine offered to contact CAMA and get their rules and regulations. Raffaele would like to supervise the moving and placing of the sculpture. We would also like to check with CAMA to see about lighting, keeping the turtles in mind. Some thought solar power might work. November 26th, the Boardwalk Light up and Island of Lights parade would be a good night to have the ribbon cutting. Janet thinks it should be a day alone would work better, Lynette thinks Halloween would be a good time. We will discuss the date at our next meeting. Raffaele is available in the mornings and he will submit a site drawing to the Town of Carolina Beach.

### **Minutes**

Janet motioned to accept the July 28th minutes with six changes, Teresa 2nd, all agreed. Dee said she had dropped off all her minutes and notes on a CD to Iris, but she was in New York for a long time in 2009 so did not have them all. Elaine thought she had them and will send them to Dee and give them to Iris.

### **Farmers Market**

#### **Vendors**

Dee will check all of the minutes for food sales at the Farmers Market. Some think we voted not to have sales to protect the brick and mortar, while others thought we did decide to let some of the vendors sell. Janet said all of the vendors are happy. They must fill out new applications every 14 days for the New Hanover County Health Dept. They have been there every week recently, and will drop back to bi-weekly visits in the near future. Janet spent over two weeks dealing with the New Hanover County Health Dept., NC Dept. of agriculture and the Board of Health trying to work out a solution for our vendors that allow samples. It has all been worked out and we thank Janet for all of her hard work and the change in attitude from the New Hanover County Health Dept. When Elaine was contacted by the Board of Health she thought we should have stopped samples immediately until we could work it out. Janet explained we did stop, but had two vendors that broke the rules. Elaine wants to be sure all vendors have their certification. Janet said they all have it. The hot dog guy needs to get a permit. Janet personally checks all certification before they can come. Adam said vendors like Prospect Farms, are not calling, they are just no shows. Janet motioned, two missed days without notification and they will lose their spot. We will notify them in

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writing. Elaine 2nd, and all agreed. Janet will send a reminder about no shows and leaving early. She also said the lemonade guy cannot sell because lemons are not a North Carolina product. The discussion came up again about selling prepared food. Janet remembers us discussing that we would contact the local restaurants to see if they had any objections. Dee will research the past minutes to see exactly what we decided. Chris said we need to offer vendors bathroom breaks.

### **Schedule**

Changes have been made and Dee will email the new one to the committee.

### **Finances**

Ted Lashley at the Recreation Dept. is the liaison for the A & A finances. To date we have taken in \$7003.73, we have had \$1261.29 in expenses, leaving a balance of \$5742.44. We have \$726.00 in vendor payments due

### **Formation of a Standing Committee for 2011**

Chris asked if we could form a separate committee for the Farmers Market. Tim Owens said to set it up as a standing committee and make a request at a Town Council meeting toward the end of the month. The money is actually the Towns. As a standing committee the Farmers Market would submit a budget. Janet said we need to be sure we have funds for all of 2011 expenses. Each committee will submit a budget. Elaine motioned, to make the Farmers Market a standing committee, Dee 2nd and all agreed. We discussed the Farmers Market Committee and the A & A Committee must submit a budget to the Town Council for 2011. Chris suggested we get the calendar done for 2011 so we will be prepared to submit the budget. The Town said we operate on a calendar year rather than a fiscal year.

### **Other**

Janet said the Farmers Market BBQ will be October 2nd. We can work out details via email.

Michal can do the drum circle at the Farmers Market August 28th.

October 9th is Art Day. Joel Macon gave Janet an art packet from the NC Arts Council; she said it was very informative.

Adam ordered more shirts and the Town has provided us with storage and a cart.

### **Performing Arts Night**

Chris asked for clarification, why is Boardwalk Make-over distancing themselves from PAN? Shannon said, Dan Wilcox has a different view. The BMO has worked hard, we wanted to thank them, they may have thought we just wanted to ride their coat tails. Dan has been very supportive of PAN. The BMO contacted Shannon not to use their name in any press releases. She feels this is due to the fact they may be deemed liable for insurance. She went on to say, Dan has been fine, and is willing to let us use his equipment for big events. He even offered to look for used equipment for us. All PAN performances have gotten great feed back. Shannon sends email reviews to Council. She went on to say, for clarification, since this is a Town sponsored Committee representing the Town we want to give off a good impression to the citizens. We have good, wholesome, family, non-alcoholic, drug free events. The younger ones who participate get a feeling of contributing to the community. Elaine attended the drum circle this past Friday night and said it was awesome.

#### **Fire performers**

Elaine said, Tim said it is o.k. to have the fire performance on the beach. The performers can have tip jars. Chris said we need to include in the budget the \$20.00 cost for fuel for each performance.

#### **Scheduling**

Michal said the Drum Circle can perform more than once a month. It was decided he would do it 2 nights and 2 nights for the performers.

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### **Sound System**

We can have donation jars to raise money for the sound system. Adam asked Shannon to get prices on a sound system. Chris said we could have a fund raising campaign to raise the money. Dee asked if the donation jar would hurt the performers tips. Michal thought it would. Michal and Shannon will get prices and email us. Chris said if it's only \$400.00 to \$600.00 we might have the funds to pay for it.

### **Chairs**

The BMO is letting PAN use their chairs.

### **Lighting the Beach Stage**

The beach stage needs lights, after much discussion, it was decided to try 2 can lights.

### **Luau Event Shoulder Season 2011**

Elaine would like to have a Luau on the beach in 2011. Roast pigs with a Hawaiian flair. We will look at later when we do the master calendar.

### **Other**

Tim Owens asked Elaine to find more busking locations. Right now they have the Beach Stage, Gazebo, coves and the FEMA lot. The lake, beach and marina were suggested as other possibilities. Dee motioned, Chris 2nd to have Elaine present these additional places Council.

### **Old Business**

#### **Island Day Picnic**

Chris said it is progressing well. Michal will do a drum circle, and anyone non-profit can have a tent. A pet tent will be there. Nothing can be sold. Chris will send Adam email about Island Day.

### **New Business**

#### **Christmas by the Sea**

The dates are November 26th & 27th. December 4th, 11th, and 18th. Chris will send out a call to artists and also the list of artists to Elaine. We need the location. Last year it was very dark and cold inside the arcade building. We need a circus tent; L & L may have a tent they would let us use in return for advertising. We will have the kids craft tables. We need music and decorative lights. We could have face painting. We need cinnamon scented candles. We will use the left over supplies from last year. Mouse and reindeer.

#### **Missed PI Pageant**

Adam would like to have the event in late March. Possibly at the rec center. A help call will go out in January.

#### **Pirate Day & Kite Flying Tabled**

Adam would like to have a Britt's Donut Eating Contest next year.

#### **Art Show October 9th**

Teresa got a price of 53.10 + shipping for the prize medals. Burton Maintenance said they will pay for them. Dee motioned, to go ahead and order them. Elaine 2nd, everyone agreed. Set up will be on the Island at the Lake. Possible judges can be Shannon, Raffaele, and a TV personality.

Meeting adjourned at 1:07 PM Next meeting September 22, 10 AM