



**TOWN OF CAROLINA BEACH**  
**1121 N. Lake Park Boulevard**  
**Carolina Beach, North Carolina 28428**  
**910 458 2978**  
**Fax 910 458 2997**

**Vending Permit Application**

**SUBMITTAL** All vendors shall address the following criteria in their vending submittal:

Please Print:

**PROPERTY OWNER:** \_\_\_\_\_  
Full name Signature Date

**APPLICANTS NAME:** \_\_\_\_\_  
Full name Signature Date

**BUSINESS NAME:** \_\_\_\_\_

**BUSINESS ADDRESS:** \_\_\_\_\_  
Street City Zip code

**MAILING ADDRESS IF DIFFERENT FROM STREET ADDRESS:**

\_\_\_\_\_

**Business Name as listed at Privilege License:** \_\_\_\_\_

**Town of Carolina Beach Privilege License #:** \_\_\_\_\_

**PARCEL IDENTIFICATION NUMBER:** \_\_\_\_\_

**THIS SECTION IS APPLICABLE TO FREEMAN PARK VENDORS WITH NO LOCAL BUSINESS**

<p><b>PROPERTY ADDRESS:</b> _____  <small>Street City Zip code</small></p> <p><b>PARCEL IDENTIFICATION NUMBER:</b> _____</p>
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### Vending Permit Application

**VENDOR'S INFORMATION:** \_\_\_\_\_  
Full name

**ADDRESS:** \_\_\_\_\_  
Street City Zip code

\_\_\_\_\_ Email Telephone

**DETAILED LIST OF ITEMS TO BE SOLD:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

EQUIPMENT TO BE UTILIZED IN THE ACTIVITY. THE APPLICATION SHALL DESCRIBE IN DETAIL WHERE ALL MATERIALS, VEHICLES AND/OR CART WILL BE STORED DURING HOURS THEY ARE NOT IN USE.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**VALID NORTH CAROLINA DRIVER'S LICENSE:**

License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**APPLICATION FEES:** All vendor permit application fees are payable to the Town of Carolina Beach on an annual basis on or before March 1<sup>st</sup>. All Vendor Permits expire March 31<sup>st</sup> of each year.

- |                                |                                    |                        |
|--------------------------------|------------------------------------|------------------------|
| <b>MUNICIPAL BEACH STRAND:</b> |                                    | <b><u>\$100.00</u></b> |
| <b>FREEMAN PARK:</b>           |                                    | <b><u>\$100.00</u></b> |
| <b>DESIGNATED STREET ENDS:</b> | <input type="checkbox"/> Alabama   | <b>\$1,500.00</b>      |
|                                | <input type="checkbox"/> Ocean     | <b>\$1,500.00</b>      |
|                                | <input type="checkbox"/> Sandpiper | <b>\$1,500.00</b>      |

### Vending Permit Application

**Application fees shall be submitted with Town of Carolina Beach Vending Permit in addition to the following:**

1. Copy of valid North Carolina driver's license;
2. Copy of valid Town of Carolina Beach Privilege License;
3. Copy of North Carolina Department of Environment & Natural Resources Division of Environmental Health Permit/Transitional Permit for Pushcart or Mobile Food Unit;
4. Copy of liability insurance for the business naming the Town of Carolina Beach as an additional insured entity for no less than \$1,000,000;
5. Copy of liability insurance naming the Town of Carolina Beach as an additional insured entity for any vehicle utilized for the vending operation in the amounts as listed below:

Bodily Injury Each Person:	\$100,000.00
Bodily Injury Each Accident	\$300,000.00
Property Damage Each Accident	\$100,000.00

Staff Approval:

\_\_\_\_\_ Planning Department Date \_\_\_\_\_

\_\_\_\_\_ Town Clerk Date \_\_\_\_\_

\_\_\_\_\_ Police Department Date \_\_\_\_\_

Permit Area:

Date Received:

**PERMIT ISSUANCE**

- (1) All permits shall be reviewed and issued by the Department of Planning and Development. Only complete applications meeting all the criteria of the ordinance shall be accepted for a vending permit.
- (2) Existing vendors shall submit a request for permit renewal on or before March 1<sup>st</sup> of each year. All vending permits shall expire on March 31<sup>st</sup> of the following year. If a privilege license is not renewed, the vending permit will automatically expire and be open for others to obtain.

(3) Existing vendors shall be required to update their original submittal with any changes that have occurred since their last approval. Upon completion the vendor shall sign a new one year vending contract with the Town.

(4) No vendor shall apply for or obtain more than one (1) of each type of vending permit. For example, at a maximum one applicant may apply for 4 permits which include:

- 1. Municipal beach strand;
- 2. Designated street end locations for lease;
- 3. Food, Beverage, and Camping Equipment on Freeman Park and;
- 4. Fishing Supplies and Bait on Freeman Park.

(5) New vendors shall be issued permits during the period between March 1<sup>st</sup> and March 31<sup>st</sup> of each calendar year unless a permit is or becomes available during the year. Vendors shall be considered in the order in which a complete application was accepted by the Town. The list of applications shall be kept on file in the Department of Planning and Development.

No vending operations shall begin until the applicant (1) addresses each condition, (2) signs a permit binding them to these conditions, and (3) received a privilege license from the Town of Carolina Beach

This permit shall allow:

\_\_\_\_\_ name of vendor

To vend the following items:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



