

EVENTS

Permits:

	<u>Fee</u>
Non-Refundable Application Fee:	\$25.00 per application
Refundable Deposit:	\$500.00 per application
Tent Inspection Fee:	\$65.00 per application

Town Employee Fees:

Town Employee:	\$34.00 per hour per employee
Police:	\$38.00 per hour per employee
Parks & Recreation:	\$40.00 per hour per employee
Lifeguards:	\$50 per day per life guard

Service Fees:

Port-A-Johns:

Clean:	\$34.00 per set/includes 1 employee/1 hour
Deliver:	\$68.00 per set/includes 2 employees/1 hour
Pick Up:	\$68.00 per-set/includes 2 employees/1 hour

Cones & Barrels/Trash Cans:

Deliver:	\$68.00 includes 2 employees/1 hour
Pick-Up:	\$68.00-includes 2 employees/1 hour
Maintenance:	\$34.00 per hour per employee

Electrician:

Diagnostic / Trip Charge:	\$65.00 per event (if required)
1-4 Hours:	\$100.00 per hour

Utilities:

Water:	\$50.00 per event (if required)
Electricity:	\$50.00 per event (if required)

Variable Message Board

\$100/day/sign

Equipment Fees:

Town Vehicle Charge:	\$25.00 per vehicle (4hours)
Town Vehicle Charge:	\$50.00 per vehicle (8 hours)
Trash Bags:	\$5.00 per event
Port-A-Johns:	\$50.00 per set
Town Parking Lot Space:	\$10.00 per space per day

Trash:

If the applicant chooses not to hire town employees to maintain trash cans during the event, the applicant will be entirely responsible for removal of trash to town approved location. The town will supply extra trash bags for \$5.00 per event.

Refundable Deposit will be applied if the special event sight(s) is not returned to original condition.

Police Officer(s)/Sworn Officers :

If in the opinion of the Police Chief or his designee a sworn officer is essential for a special event, the applicant will be instructed on the number of officers needed.

If a special event serves alcohol, the special event will be required to have a minimum of one police supervisor and one officer at the event.

Town Parking Lots :

Memorial Day through Labor Day (1 May through 31 August): When having an event on any of the Town parking lots, there will be a fee of \$10.00 per parking space per day of use for the parking lot. This fee will be per day counting the day of setup and the day the parking lot is cleared and back to original condition; i.e. if you set up on Friday (any time) and Monday (any time) is the soonest the lot can be cleared the charge will be for Friday, Saturday, Sunday and Monday.

After Labor Day until Memorial Day (1 September through 30 April): No fee will be charged when having an event on Town parking lots.

Port-A-Johns:

The Town will supply Port-A-Johns by the number of people at the event (participants and spectators) as follows:

- 1 to 750 people = 1 set of 6 trailered port-a-johns and 1 single handicap port-a-john
- 751 to 1,500 people = 2 sets of 6 trailered port-a-johns and 2 single handicap port-a-johns
- 1,501 to 3,000 people = 3 sets of 6 trailered port-a-johns and 3 single handicap port-a-johns

Exceptions will only be made if permanent town restroom facilities exist at the location.

Electrician:

The town will check all electrical services before an event per the above rate schedule. If service is interrupted due to overloaded circuits, the special event will be charged for the electrician services directly per the above rate schedule.

Refundable Deposit :

Refundable Deposit will be applied if the special event location(s) is not returned to the original condition, if town property is damaged, if supplies are lost (barrels or cones), or if additional staff time was required.

\$500.00