WEEKLY UPDATES FEBRUARY 3, 2020 – FEBRUARY 7, 2020

POLICE DEPARTMENT:

Patrol/Investigations:
- Beverly Godfrey (69) reported on January 27th she was the victim of Fraud/ Credit Card in the 300 block of Hamlet Avenue, CB. The case is under further investigation.
- Thomas Allen (58) reported on January 31st he was the victim of Larceny and Damage to Property in the 900 block of Carolina beach Avenue North, CB. Case is under further investigation.
- New Hanover County Board of Education Bus Driver James Parker (59) reported on January 31st the bus he was driving was the victim of a Hit and Run Traffic Accident in the 1300 block of North Lake Park Boulevard, CB. The case is under further investigation.
- Beth Lussier (56) reported on February 2nd she was the victim of Simple Assault in the 1300 block of Pinfish Lane, CB. The case is under further investigation.

Arrests:
- Jessica Warren (36) Saint Joseph Street, CB was arrested on January 31st in the 1000 block of Saint Joseph Street, CB for Misdemeanor Larceny, Misdemeanor Failure to Appear and Failure to Comply for Costs and Fines.

Civil Citations:
- Civil Citations written January 27 – February 3, 2020: 3

FIRE DEPARTMENT

Fire/Rescue Administration Division:
- Annual Award Night was held Monday, February 3rd.
- Staff prepared paperwork for upcoming ISO Inspection on February 17th.
- New firefighters start their orientation next Monday February 10th.

Fire/Rescue Fire Prevention Division:
- 6 Site visits
- 2 Inspections

Fire/Rescue Operations Division:
- Weekly apparatus inspections.
- Hydrant maintenance and flow testing.
- Marine 21 has been pulled from service due to annually maintenance and repairs.
Fire Responses:

Start Date: 01/31/2020 | End Date: 02/07/2020

<table>
<thead>
<tr>
<th>DATE</th>
<th>INCIDENT #</th>
<th>ADDRESS</th>
<th>INCIDENT TYPE</th>
<th>SHIFT</th>
<th># APP.</th>
<th># PERS.</th>
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</thead>
<tbody>
<tr>
<td>01/31/2020</td>
<td>2020-045737</td>
<td>900 N LAKE PARK BLVD</td>
<td>411 - Gasoline or other flammable liquid spill</td>
<td>A Shift</td>
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<tr>
<td>01/31/2020</td>
<td>2020-045807</td>
<td>214 LEHIGH RD</td>
<td>111 - Building fire</td>
<td>A Shift</td>
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<td>7</td>
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<tr>
<td>02/03/2020</td>
<td>2020-49246</td>
<td>709 CHARLOTTE AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>B Shift</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>02/04/2020</td>
<td>2020-050249</td>
<td>518 SPENCER FARLOW DR</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>A Shift</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>02/04/2020</td>
<td>2020-051253</td>
<td>101 SUGARLOAF CT</td>
<td>554 - Assist invalid</td>
<td>A Shift</td>
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<td>3</td>
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<tr>
<td>02/04/2020</td>
<td>2020-50069</td>
<td>501 SUMTER AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
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<tr>
<td>02/05/2020</td>
<td>2020-052135</td>
<td>501 SUMTER AVE</td>
<td>554 - Assist invalid</td>
<td>B Shift</td>
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<tr>
<td>02/05/2020</td>
<td>2020-052515</td>
<td>107 MYRTLE AVE</td>
<td>440 - Electrical wiring/equipment problem, other</td>
<td>B Shift</td>
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<td>7</td>
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<tr>
<td>02/05/2020</td>
<td>2020-052967</td>
<td>809 BLANCHE AVE</td>
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<td>02/05/2020</td>
<td>2020-51255</td>
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<td>02/06/2020</td>
<td>2020-053976</td>
<td>1210 SWORDFISH LN</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
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</tbody>
</table>

TOTAL # INCIDENTS: 11

PARKS AND RECREATION

- A load of infield clay/sand mix was delivered to field 1 at Mike Chappell Park in preparation for the spring baseball season. Members of Pleasure Island Youth Baseball are helping to distribute the material and rake it into the infield.
- A meeting was held with the contracted town landscapers to discuss improvements to the sports fields at Mike Chappell Park. The fields have been treated for mole crickets, and another application of fertilizer was put down to help the rye grass to continue to come in. Routine inspection and repairs to the irrigation system is also being performed. We are doing our best to continue to improve the fields for athletic leagues while still maintaining a “drop in” community use park.
- The February Parks and Recreation Advisory meeting was held on Monday, February 3rd at 7:00 PM at the Recreation Center. At the meeting we discussed updates to Mike Chappell Park, the Lake Park Master Plan, the creation of the Friends of Carolina Beach Parks and Recreation, updated cardio equipment lease, Ryder Lewis Park, improvements to McDonald Park, and FY 20/21 budget suggestions. A recap was also given on recreation program offerings.
  - As a reminder, all Parks and Recreation Advisory meetings are open to the public. The next meeting will be held on Monday, March 2nd at 7pm at the Recreation Center.
- Work on the trail around the Dollar General easement at Ryder Lewis Park should be completed the week of February 10th. We are also in the process of spreading the large mulch piles throughout the site and parking lot area.
- Installation of the new LED lights at Mike Chappell Park has begun and we are making good progress. All the sports fields are completed, along with the dog park. We received an additional 22 lights for Mike Chappell Park. These lights will be used at the skate park, tennis courts, and basketball courts. Once these are installed, we will have removed all metal halide lights at Mike Chappell Park and replaced with energy efficient LED’s. The new lights will draw 80% less power than the metal halides.
PLANNING AND DEVELOPMENT

<table>
<thead>
<tr>
<th>Development Review</th>
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<tbody>
<tr>
<td>All Permits Received</td>
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<tr>
<td>Renovations/Repair RESIDENTIAL (paid)</td>
<td>2</td>
</tr>
<tr>
<td>Renovations/Repair COMMERCIAL (paid)</td>
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<tr>
<td>Additions (paid)</td>
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</tr>
<tr>
<td>Swim Pool/Deck (paid)</td>
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<tr>
<td>Sign (paid)</td>
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<tr>
<td>Demolitions (paid)</td>
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<tr>
<td>Electrical T-Pole</td>
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<tr>
<td>Electrical Final</td>
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<table>
<thead>
<tr>
<th>Building Inspections</th>
<th></th>
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<tbody>
<tr>
<td>Building Inspections</td>
<td>28</td>
</tr>
<tr>
<td>Building Plan Review</td>
<td>16</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Planning and Zoning</th>
<th></th>
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<tbody>
<tr>
<td>Zoning Inspection</td>
<td>5</td>
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<tr>
<td>Zoning Plan Review</td>
<td>12</td>
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</table>

<table>
<thead>
<tr>
<th>Code Enforcement</th>
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</thead>
<tbody>
<tr>
<td>Received/Reported Complaints</td>
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<tr>
<td>Town Observed Violations</td>
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<tr>
<td>Resolved Complaints</td>
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<tr>
<td>Investigations Researched</td>
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<tr>
<td>Violation Letters</td>
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- Registration for the inaugural youth volleyball league is open. Please register soon! Prior to the start of the league, there is an opportunity to participate in 2 free volleyball clinics. Please see the flyer below for additional information.

- The fence on the large ball field at Mike Chappell Park had been replaced. This work was approved at part of the FY 19/20 budget and will provide a much safer playing field for park users.

- Statistics: Recreation Center Numbers – January 31st through February 7th
  - Recreation Center Memberships Sold/Renewed: 23
  - Recreation Center Daily Guest Passes: 83
  - Revenue Collected: $4,275.00
**Building Inspections:**
Worked with the neighbor concerned about the safety of their property. Coordinated with the Property Owner, Contractor, and Lifting Contractor to ensure that the neighbor’s safety concerns were met.

**Code Enforcement:**
- Report of a garage possibly being converted to living space without permits on Cape Fear Blvd.
- Ongoing process of notifying persons with outstanding permits that have not been picked up or paid for.
- Complaint of a junk vehicle parked in the Town Right of Way on Hamlet avenue. We assisted the owner of the vehicle with removal by pick and pull. (Auto recycling yard)
Zoning:

<table>
<thead>
<tr>
<th>Agenda Items/Meeting Dates</th>
<th>Status</th>
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<tbody>
<tr>
<td>Presentation-Watershed Plan (NCCF)</td>
<td>Town Council-2/11/2020</td>
</tr>
<tr>
<td>CUP: Bryant Real Estate</td>
<td>P&amp;Z – 2/13/2020</td>
</tr>
<tr>
<td>LUP Review</td>
<td>P&amp;Z – 2/13/2020</td>
</tr>
<tr>
<td>CUP: 1012 LPBS PUD (potentially)</td>
<td>P&amp;Z – 2/13/2020</td>
</tr>
<tr>
<td>CUP: 522 N. 7th St. Residential PUD</td>
<td>TRC – 2/18/2020</td>
</tr>
<tr>
<td>Review Bike/Ped Committee Recommendations</td>
<td>TRC – 2/18/2020</td>
</tr>
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Staff received a CUP application for a PUD at 522 N 7th Street. It will go to TRC in February.

Beach Services and Vending Permits are beginning to be processed. They will all be completed by March 1st.

Demolition permit applied for at 1213 Canal Dr..
**Administrative Update:**
- Sent CUP Letters for 2/13/20 P&Z meeting (2 different properties)
- Processed 5 notary public requests.

**Upcoming Meetings:**
- Planning and Zoning Commission, Thursday, 2/13/20, 6:30 p.m.  
  https://carolinabeach.civicweb.net/Portal/
- Coastal Resource Commission, Wednesday and Thursday 2/12/20-2/13/20, Beaufort NC  
  https://deq.nc.gov/node/88972  
  - **ACTION ITEMS**- Static Line Exception Re-Authorizations – Town of Carolina Beach

**OPERATIONS:**

**WWTP:**
- Staff performed all operational/maintenance tasks and laboratory analyses as necessary to maintain compliance with all applicable permits.

**Utility Staff:**
- Locates, work orders and tap verifications, clearing permits.
- Continuous maintenance of existing road cuts.
- Water meter cut on, off and verifications.
- Replace broken meter registers and mtus.
- Service all existing Porta Johns.
- Repair sewer service.
- Install domestic and irrigation meters.
- Install water and sewer tap.
- Repaired damaged fire hydrant at South 3rd St and Sumter Ave.

**W/S Administration/Billing/Customer Service:**
- Applied mail and lockbox payments to account (everyday).
- Processed AR box and Online payments (everyday).
- Processed Freeman park passes.
- Processed t2 Decals.
- 17 new accounts for FMS.
- Processed 13 Permit payments.
- Set up 3 accounts in FMS for planning.

**Public Works:**
- **Boardwalk Gazebo Planters:** Contractor will begin work in first week of February to remove wood and replace with keystone block. Funding for this project was approved as part of the 2019/2020 budget.
- **Boardwalk Maintenance Program:** Public Works leadership and new maintenance staff have performed a walk and assessment of the area for needed repairs and improvements prior to the busy season.
- **Parking Signage:** Signs are in the works for all Town owned parking lots. These will be signs like the Shell Lot sign and will better indicate which lots are Town maintained and owned.
- **Lake Pump Line Extension:** Staff and contractor have come to terms on the needed actions and cost, of the extension of the lake pump lines. This will allow for draining of the lake to an increased depth before rain events and better capitalize on the portion of dredge work that was completed. The work is scheduled for the second week in March. This project was approved as part of the 2019/2020 budget.
Environmental:

**Beach Front**
- Completed building the new platforms for the lifeguard stands
- Completed installing the lifeguard stands at the designated accesses

**Freeman Park**
- Repaired poles and rope

**Boardwalk**
- Removed sand from the beach accesses
- Make new wooden casings for the lower lights on the accesses
- Started building a wall along the accesses to prevent build up

**Signage**
- Continued to straighten signs throughout town
- Repairing the can machine trash pods

**Facilities**
- Repaired the women’s door closure at the Sandpiper restrooms
- Removed furniture, old documents and miscellaneous items from Town Hall and the recreation center

**Streets**
- Picking up Christmas trees throughout town
- Repaired minor potholes throughout town
- Replaced the arm barrier gate for flooding on Canal Dr. & Starfish Ln.
- Removed deceased opossum from Spartanburg Ave. & Dow Rd
- Removed deceased raccoon from 1010 Canal Dr.
- Removed debris throughout town after the thunderstorm
- Trimmed an oleander bush from the line of site on Searidge Ln.

**Storm water:**
- Maintenance/repair 10-yard inlets and 20 trash racks/orifices.
- Repair frame at the intersection of Seafarer/Tidewater.
- Maintenance fountain for town forebay.
- Inspect five check valves on Canal Dr.
- Provide erosion control for the west side of the intersection for Canal/Sea Oats.
- Vactor 10 catch basins, clean 404’ of stormwater lines, and remove 70 cubic yards of debris/sediment.
- Maintenance/repair equipment and vehicles.