WEEKLY UPDATES MARCH 9, 2020 – MARCH 13, 2020

POLICE DEPARTMENT:

Patrol/Investigations:

- Melissa Morris (43) reported on March 2nd she was the victim of Fraud/Hacking in the 400 block of Raleigh Avenue, CB. The case is under further investigation.
- An unnamed juvenile reported on March 6th he was the victim of Larceny in the 500 block of South Dow Road, CB. Case closed by arrest and Juvenile Petitions Pending.
- Donald Miller (68) reported on March 7th he was the victim of a Breaking and Entering at his residence in the 500 block of Carolina Beach Avenue North. CB. The case is under further investigation.

Arrests:

- Edward Walukonis (44) Weeks Drive, Raleigh, NC was arrested on March 5th in the 100 block of Freeman Park, CB for Possession of less than ½ ounce of Marijuana and possession of Marijuana Paraphernalia.
- Alexandria Powell (30) Saint Joseph Street, CB was arrested on March 5th in the 1100 block of North Lake Park Boulevard, CB for Misdemeanor Failure to Appear.
- Debra Gill (39) Cape Fear Boulevard, CB was arrested on March 7th in the 200 block of Cape Fear Boulevard, CB for Misdemeanor Possession of Schedule IV Controlled Substance, Possession of Less than ½ ounce of Marijuana, Possession of Drug Paraphernalia and Possession of Marijuana Paraphernalia.

Civil Citations:

- Civil Citations written March 2, 2020 – March 8, 2020: 9

FIRE DEPARTMENT

Fire/Rescue Administration Division:

- Fire Department staff worked on upgrading the training room/EOC. (Pictures Below)
Staff worked on 2020/21 Budget.
Chief participated in updates/conference calls all week on COVID 19 (Coronavirus)
Staff hosted the quarterly meeting for New Hanover County Firefighters Assoc.

Fire/Rescue Fire Prevention Division:
• 5 Site visits
• 12 Inspections
• 1 Plan review

Fire/Rescue Operations Division:
• Departmental training this week was ropes knots.
• Staff preformed monthly preventative maintenance on the pumps for Engine 22 and 21.

Ocean Rescue:
• Applications for seasonal lifeguards are open, tryout dates are set for April 18th and 25th, 11 a.m. at Hamlet Beach Access.
• Staff worked on setting up temporary lifeguard station at Hamlet Ave.
• Work continues on rust prevention on 4 wheelers and UTV.

Fire Responses:

<table>
<thead>
<tr>
<th>DATE</th>
<th>INCIDENT #</th>
<th>ADDRESS</th>
<th>INCIDENT TYPE</th>
<th>SHIFT</th>
<th># APP.</th>
<th># PERS.</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/06/2020</td>
<td>2020-096631</td>
<td>1013 NCAROLINA BEACH AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>03/06/2020</td>
<td>2020-096845</td>
<td>1210 SWORDRISH LN</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>03/08/2020</td>
<td>2020-099444</td>
<td>924 DRAYTON CT</td>
<td>111 - Building fire</td>
<td>C Shift</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>03/08/2020</td>
<td>2020-099529</td>
<td>418 NCAROLINA BEACH AVE</td>
<td>743 - Smoke detector activation, no fire - unintentional</td>
<td>C Shift</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>03/09/2020</td>
<td>2020-100122</td>
<td>700 PLYMOUTH AVE</td>
<td>651 - Smoke scare, odor of smoke</td>
<td>C Shift</td>
<td>1</td>
<td>7</td>
</tr>
<tr>
<td>03/09/2020</td>
<td>2020-100188</td>
<td>416 WILSON AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>03/09/2020</td>
<td>2020-101190</td>
<td>122 LIGHTHOUSE DR</td>
<td>743 - Smoke detector activation, no fire - unintentional</td>
<td>A Shift</td>
<td>2</td>
<td>9</td>
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<tr>
<td>03/10/2020</td>
<td>2020-102380</td>
<td>222 NCAROLINA BEACH AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>B Shift</td>
<td>1</td>
<td>4</td>
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<tr>
<td>03/10/2020</td>
<td>2020-102577</td>
<td>404 CAPE FEAR BLVD</td>
<td>554 - Assist in invalid</td>
<td>B Shift</td>
<td>1</td>
<td>4</td>
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<tr>
<td>03/12/2020</td>
<td>2020-104861</td>
<td>214 SPENCER FARLOW DR</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>A Shift</td>
<td>1</td>
<td>5</td>
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<tr>
<td>03/12/2020</td>
<td>2020-105005</td>
<td>354 CANAL DR</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>B Shift</td>
<td>1</td>
<td>4</td>
</tr>
</tbody>
</table>

TOTAL # INCIDENTS: 12

PARKS AND RECREATION
• Staff met with Public Utilities Director to discuss possible water accesses at Bill McDonald Park.
• The Lake Park Story Boards are reinforced, and the project is completed.
• Summer Camp registration starts on March 24th in person for Carolina Beach residents.
• Youth Volleyball registration will remain open through the end of March.
• The Annual Easter Egg Hunt will take place on Saturday April 11th at 11:00 am at Mike Chappell Park.
• Registration is still open with limited spots available for youth and adult tennis lessons.
• Registration is open for Adult Kickball League.
• Utility Box at Mike Chappell Park was repaired by staff.
• Registration information is posted for our Adult Co-Ed Basketball League.
  o 22 - Recreation Center Memberships
  o 94 - Daily Passes
  o $3,816 in deposits

Events:
• Met with representatives from Warner Brothers and did a walk-through of potential filming sites and worked on proposals to rent out Town parking lots.
• Staff prepared for Lo Tide Run event, however it was cancelled by organizers due to concerns over the COVID-19 outbreak.

PLANNING AND DEVELOPMENT

<table>
<thead>
<tr>
<th>Development Review</th>
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</thead>
<tbody>
<tr>
<td>All Permits Received</td>
<td>15</td>
</tr>
<tr>
<td>Renovations/Repair RESIDENTIAL (paid)</td>
<td>3</td>
</tr>
<tr>
<td>Renovations/Repair COMMERCIAL (paid)</td>
<td>3</td>
</tr>
<tr>
<td>Alter/Up-Fit/Add COMMERCIAL (paid)</td>
<td>1</td>
</tr>
<tr>
<td>Additions (paid)</td>
<td>1</td>
</tr>
<tr>
<td>Single Family (paid)</td>
<td>3</td>
</tr>
<tr>
<td>Accessory Structures - Res &amp; Comm (paid)</td>
<td>1</td>
</tr>
<tr>
<td>Business Registration (paid)</td>
<td>1</td>
</tr>
<tr>
<td>New Businesses (paid)</td>
<td></td>
</tr>
<tr>
<td>Home Occupation (paid)</td>
<td></td>
</tr>
<tr>
<td>Demo</td>
<td>1</td>
</tr>
<tr>
<td>Fill/Grade/Clear (paid)</td>
<td>2</td>
</tr>
<tr>
<td>Fence (paid)</td>
<td>3</td>
</tr>
<tr>
<td>Fire (paid)</td>
<td>1</td>
</tr>
<tr>
<td>CAMA permits/exemptions</td>
<td>2</td>
</tr>
<tr>
<td>Flood (paid)</td>
<td></td>
</tr>
<tr>
<td>Electrical Final</td>
<td>5</td>
</tr>
<tr>
<td>Certificate of Occupancy</td>
<td>1</td>
</tr>
<tr>
<td>Certificate of Compliance</td>
<td>2</td>
</tr>
</tbody>
</table>

| Building Inspections               |       |
| Building Inspections               | 22    |
| Building Plan Review               | 17    |

| Planning and Zoning                 |       |
| Zoning Inspection                   | 12    |
| Zoning Plan Review                  | 20    |

| Code Enforcement                    |       |
| Received/Reported Complaints        | 8     |
| Town Observed Violations            | 4     |
| Resolved Complaints                 | 4     |
| Investigations Researched           | 8     |
| Violation Letters                   | 2     |
Code Enforcement:
- Report of a dead palm tree in the Town ROW on Lake Park Blvd. I am working with the owner of the tree to have it removed.
- Stopped job at the end of Canal Dr.; a commercial project/contractor was working without permits; the building inspector was notified immediately.
- A large pile of trash/debris was cited in the 700 block of CBAN. Homeowner to have removed.
- Five (5) different junk vehicles were reported at the same address on St. Joseph Street. I am working with property owner and individual owners to bring into compliance.
- A complaint was filed in reference to political signs on Canal Dr. Homeowner was educated on ordinance and was brought into compliance.

Zoning:

<table>
<thead>
<tr>
<th>Agenda Items/Meeting Dates</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUP: 1012 LPBS Business PUD – 2 structures on a lot</td>
<td>TC – 3/10/2020 APPROVED 5-0</td>
</tr>
<tr>
<td>CUP: 1230 LPBN Business PUD-2 structures on lot</td>
<td>TC – 3/10/2020 APPROVED 5-0</td>
</tr>
<tr>
<td>CUP: 12-unit Residential PUD at 522 N. 7th St.</td>
<td>P&amp;Z – 3/12/2020</td>
</tr>
<tr>
<td>Land Use Plan Review</td>
<td>P&amp;Z – 3/12/2020</td>
</tr>
</tbody>
</table>

- At the March 12th P&Z meeting, the board voted to not recommend the 12-unit Residential PUD at 522 N. 7th Street; vote was 4-0 against.
- P&Z also heard updates from staff related to the LUP. Changes will be made by the consultant and brought back to P&Z in April.
A reminder that the first *King Tide* event of 2020 is scheduled for **March 8-14, 2020**. Some additional items regarding the NC King Tide project:

- Water level data is being collected and reported by a network of citizen scientists from the NC King Tide monitoring gauge stations installed in communities along the coast by the NCKT project team. To see if there is a gauge station in your community by visiting the NC King Tide project website at:


- If you observe any localized flooding or generally high-water levels during an upcoming King Tide event and are able to safely take some photos, please share them. You can upload your photos and observations using the NOAA web-based app called “*What's Your Water Level?*” that documents high water:

The North Carolina Flood Inundation Mapping and Alert Network (FIMAN) program has also been expanding the network of gauges for monitoring stream and water levels around North Carolina in order to collect data to better understand flood risks and impacts and provide real-time flood inundation mapping. To supplement your NC King Tide water level observations and photo-documenting of high water, you can go to the FIMAN website to find your specific local station and monitor “real-time” water level elevations (high tide and low tide elevations in NAVD 88) during the King Tide events:

https://fiman.nc.gov/

2020 Census:

The billboard ad for the 2020 Census has been inserted into rotation and will run through June 30th.
Town website and Facebook pages will be updated weekly, encouraging citizens to respond.
The 2020 Census response website is now available at https://my2020census.gov/.
2020 Census mailings started Thursday, March 12th.
Communities throughout the state, including Carolina Beach, will continue to promote the 2020 Census in order to ensure that EVERYONE is counted.
Some important dates:
- **March 26, 2020**: US Census Bureau’s July 1, 2019 population estimates for counties become available
- **April 1, 2020**: Census Day
- **May 21, 2020**: US Census Bureau’s July 1, 2019 population estimates for municipalities and housing unit estimates for counties become available
- **July 31, 2020**: Census count completed
- **August 27, 2020**: State Demographer sends e-mail invitation to municipalities and counties to review the preliminary July 1, 2019 standard and certified population estimates for their respective areas
- **September 30, 2020**: State Demographer publishes county and municipal population estimates to demography.osbm.nc.gov
• Questionnaire assistance (i.e. assistance on how to complete your Census form) will be available via online chat and toll free at 1-800-923-8282.

**OPERATIONS:**

**WWTP:**
- Staff performed all operational/maintenance tasks and laboratory analyses as necessary to maintain compliance with all applicable permits.

**Utility Staff:**
- Locates, work orders and tap verifications, clearing permits
- Continuous maintenance of existing road cuts
- Water meter cut on, off and verifications
- Replace broken meter registers/equipment
- Service all existing Porta Johns
- Repair broken sewer service
- Install domestic and irrigation meters
- Install water and sewer taps
- Respond to sewer backups

**W/S Administration/Billing/Customer Service:**
- Applied mail and lockbox payments to account (everyday)
- Processed AR box and Online payments (everyday)
- Processed Freeman Park permit sales
- Processed parking and golf cart decal requests
- Five (5) new accounts set-up in FMS
- Processed 16 permit payments
- Created two (2) new customer accounts for planning department.
- Seven (7) water leak/bill adjustments processed
- Three (3) service requests created in CityWorks
- Processed bank draft payments

**Public Works:**
- **Boardwalk Gazebo Planters:** Contractor worked towards the completion of the construction of the keystone block. Supply issues caused a slight delay on Thursday, but the project should pick back up on Monday. Funding for this project was approved as part of the 2019/2020 budget.
• **Lake Pump Line Extension:** Extension of the lake pump intake lines was completed this week. This will allow for draining of the lake to an increased depth before rain events and better capitalize on the portion of dredge work that was completed. This project was approved as part of the 2019/2020 budget.

• **New Bike Rack Installation:** Staff assembled and placed out 27 new blue bike racks in the vicinity of parks, accesses and facilities.

**Environmental:**

**Freeman Park**
- Repaired poles and rope
- Repairing trash pods
- Installed two (2) “No Vehicles Beyond This Point” signs at pinch point area

**Boardwalk**
- Removed sand from the beach accesses
- Continued building a wall along the accesses to prevent sand build up

**Signage**
- Continued to straighten signs throughout town
- Continued installing new poles and stop signs in Zone 1
**Facilities**
- Laid out and installed parking stops for new parking lot Atlanta & CBAS
- Installed parking stops in the Harbor Master parking lot
- Assembled and placed bike racks in all town parking lots
- Installing pay box mounts in town parking lots

**Streets**
- Repaired potholes throughout town
- Repaired potholes and cleaned up the route for the Lo-Tide Run
- Trimmed the line of site at Wings on Lake Park Blvd.
- Repaired the road cut at 1315 Canal Dr.

**Storm water:**
- Continue with capital project of replacing double pipes for stormwater drainage system on the 600 block of Charlotte
- Start second phase of capital project of replacing stormwater drainage lines on South 3rd between Greenville/Spartanburg
- Complete capital project of extending suction lines from pumps to dredged area of the lake
- Vactor 30 catch basins, clean 505’ of stormwater lines, and remove 40 cubic yards of sediment and debris
- Repair and maintenance vehicles and equipment