WEEKLY UPDATES APRIL 13, 2020 – APRIL 17, 2020

POLICE DEPARTMENT:

Patrol/Investigations:

- Mark Bosley (66) reported on April 6th he was the victim of Breaking and Entering in the 700 block of Carolina Beach Avenue North, CB. The case is closed by arrest.
- Dianne Terrell (76) reported on April 6th she was the victim of Breaking and Entering in the 800 block of Carolina Beach Avenue North, CB. The case is closed by arrest.
- Kevin Bradford (42) reported on April 7th he was the victim of Motor Vehicle Breaking and Entering in the 800 block of Carolina Beach Avenue South, CB. Person(s) of interest have been developed and the case is under further investigation.
- Bruce Oakley (52) reported on April 7th he was the victim of Motor Vehicle Breaking and Entering in the 700 block of Carolina Beach Avenue South, CB. Person(s) of interest have been developed and the case is under further investigation.
- Nicholas Lytle (40) reported on April 7th he was the victim of Breaking and Entering in the 800 block of Carolina Beach Avenue South, CB. Person(s) of interest have been developed and the case is under further investigation.
- Denise Alfred (34) 100 block of Florida Avenue, CB reported on April 7th she was the victim of Larceny in the 100 block of Florida Avenue, CB. The case is under further investigation.
- Sea Merchant Cape, Cape Fear Boulevard reported on April 9th they were the victim of Larceny/Shoplifting. The stolen property was recovered, and the case was closed by arrest.
- Joan Knowles (47) reported on April 9th she was the victim of Attempted Breaking and Entering in the 100 block of Charlotte Avenue, CB. The case is under further investigation.
- Veggie Wagon 1117 South Lake Park Boulevard reported on April 10th they were the victim of Motor Vehicle Theft from their business. The vehicle was located in Myrtle Beach, South Carolina. The case is under further investigation.

Arrests:

- Allen Schilling (27) Dawson Drive, Goldsboro, NC was arrested on April 6th in the 800 block of Carolina Beach Avenue, CB for Felony Breaking and Entering and Misdemeanor Breaking and Entering.
- Thomas Kemble (19) Lady Candace Lane, Charlotte, NC was arrested on April 9th in the 200 block of Cape Fear Boulevard, CB for Misdemeanor Larceny, Purchase/Possess Fortified Wine/ Liquor Mixed Beverage under 21, Resist/Delay/ Obstruct Public Officers, Felony Breaking and Entering and Larceny after Breaking and Entering.
- Austin Walker (24) Fox Walk Path, Garner, NC was arrested on April 19th in the 200 block of Wilson Avenue, CB for Speeding Greater than 15 MPH over, Felony Possession of Schedule II Controlled Substance, Misdemeanor Possession of Schedule VI Controlled Substance, Felony Possession of Schedule VI Controlled Substance, and Possession of Marijuana Paraphernalia.
**FIRE DEPARTMENT**

**Fire/Rescue Administration Division:**
- Chief participated in updates/conference calls all week on COVID 19 (Coronavirus)
- Response to medical calls have been modified to follow county medical director guidance’s

**Fire/Rescue Fire Prevention Division:**
- 4 Site visits
- Meet with Fire Insurance/ Investigators on past Fire.

**Fire/Rescue Operations Division:**
- Departmental training has been postponed until further notice.

**Ocean Rescue:**
- Applications for seasonal lifeguards are open
- Staff exploring options for modified tryouts

**Fire Responses:**

<table>
<thead>
<tr>
<th>DATE</th>
<th>INCIDENT #</th>
<th>ADDRESS</th>
<th>INCIDENT TYPE</th>
<th>SHIFT</th>
<th># APP</th>
<th># PERS</th>
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</thead>
<tbody>
<tr>
<td>04/10/2020</td>
<td>2020-143264</td>
<td>123 SPENCER FARLOW DR</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>B Shift</td>
<td>1</td>
<td>2</td>
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<tr>
<td>04/12/2020</td>
<td>2020-144814</td>
<td>6150 RIVERWOODS DR</td>
<td>111 - Building fire</td>
<td>A Shift</td>
<td>1</td>
<td>4</td>
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<tr>
<td>04/12/2020</td>
<td>2020-144830</td>
<td>6150 RIVERWOODS DR</td>
<td>111 - Building fire</td>
<td>A Shift</td>
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<td>14</td>
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<tr>
<td>04/12/2020</td>
<td>2020-144869</td>
<td>7613 HURON DR</td>
<td>736 - CO detector activation due to malfunction</td>
<td>A Shift</td>
<td>1</td>
<td>10</td>
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<tr>
<td>04/13/2020</td>
<td>2020-145657</td>
<td>304 SRIFTH ST</td>
<td>444 - Power line down</td>
<td>C Shift</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>04/13/2020</td>
<td>2020-145667</td>
<td>104 SPARTANBURG AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
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<td>4</td>
</tr>
<tr>
<td>04/13/2020</td>
<td>2020-145706</td>
<td>104 SPARTANBURG AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>04/13/2020</td>
<td>2020-145766</td>
<td>601 N LAKE PARK BLVD</td>
<td>746 - Carbon monoxide detector activation, no CO</td>
<td>C Shift</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>04/14/2020</td>
<td>2020-1134862</td>
<td>200 FLORENCE AVE</td>
<td>111 - Building fire</td>
<td>A Shift</td>
<td>5</td>
<td>13</td>
</tr>
<tr>
<td>04/14/2020</td>
<td>2020-1134863</td>
<td>106 GREENVILLE AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>A Shift</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>04/14/2020</td>
<td>2020-1134864</td>
<td>400 CANAL DR</td>
<td>735 - Alarm system sounded due to malfunction</td>
<td>A Shift</td>
<td>2</td>
<td>9</td>
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<tr>
<td>04/15/2020</td>
<td>2020-148420</td>
<td>222 NCAROLINA BEACH AVE</td>
<td>745 - Alarm system activation, no fire unintentional</td>
<td>B Shift</td>
<td>3</td>
<td>9</td>
</tr>
<tr>
<td>04/16/2020</td>
<td>2020-1134865</td>
<td>9913 RIVER RD</td>
<td>118 - Trash or rubbish fire, contained</td>
<td>A Shift</td>
<td>1</td>
<td>10</td>
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</tbody>
</table>

**TOTAL # INCIDENTS:** 13
PARKS AND RECREATION

- Staff has updated the Athletics section of the Parks and Recreation website, including information on leagues.
- Staff attended the "Rethinking Athletics In The Time of COVID-19 - NCRPA Virtual Round-Table Discussion"
- The new cardio equipment for the Recreation Center has arrived and has been setup in the cardio room. Staff is in the process of learning all the details about the new equipment.
- Staff created a Summer Camp Handbook encompassing all camp procedures and guidelines. We've established/updated formal policies on our Control of Communicable Diseases, Refunds, Code of Conduct and traditional camp elements. Staff also expanded guidelines for our Junior Counselor Program.
- Staff updated our Beach Wheelchair informational handouts. We've adjusted our Beach Wheelchair Rental System to include the new designated return area in front of the Beach Wheelchair Garage. We're excited for our new Beach Wheelchairs donated from our local Island Women!
  - Island Women donated approximately $5,000 for the purchase of two additional Beach Wheelchairs. Thank you Island Women! Once we receive the chairs and are able a photo will be taken, and a press release sent out.
- Staff researched information from similar beach towns to better align some fee changes for this year’s budget.
- The Parks and Recreation department is continuing to manage cleaning supplies for Covid-19. We have purchased extra cleaning and disinfectant supplies for this event. We have applied for purchasing of PPE through Amazon and were approved. This allows the town to purchase hard to find PPE, such as masks, gloves, hand sanitizer, and infrared thermometers.
- Staff is continuing to actively update the Adopt-a-beach program. We have reviewed all beach access signs and are looking at ways to provide additional beach areas to be adopted. Once completed, we will update the program on a newly created page on the Parks and Rec. website.
  - Due to loosening restrictions from New Hanover County the tennis/pickleball courts at Mike Chappell Park are open. The lights on the court are also operable. Please continue to practice social distancing and good hygiene while using the courts. We also kindly ask that you take all trash with you.
- With the Recreation Center closed, the staff is continuing to work on several projects. We are still working on finishing up painting the hallways and installing wainscoting. We are in the process of working towards updating the flooring also.

PROJECT UPDATES

- **Covid-19 Relief Funding**: Assisting in tracking and assimilating available funding assistance for small businesses and local governments.
- **CIP/Budget**: Reviewing budget, CIP and Council priorities; research and reporting on funding assistance opportunities.
- **CAMA Access Grant**: Coordinating grant reimbursement for purchase of lot at 310 Canal Dr. for beach access parking.
- **Police Body Armor Grant**: Preparing NCLM grant funding that will cover reimbursement of 50% of funds spent on body armor.
- **St. Joseph Ave./Lewis Dr. Bike Lanes**: Award finalized by the NCDOT Board of Transportation. Ready to finalize grant agreement.
- **Lake Park Blvd./Hamlet Ave. Traffic Signal**: Award finalized by the NCDOT Board of Transportation. Project will be administered through the local Division 3 DOT office.
- **Ryder Lewis Park**: Construction complete in Feb. on light vehicle bridge over wetlands to access the park interior. Phase 1 trail construction complete.
• **Business and Economic Development Committee.** Monthly meetings cancelled until further notice due to Covid-19. Focus of the group is to bring new business to CB.

• **Bike-Ped. Committee:** Monthly meetings cancelled until further notice due to Covid-19.

### PLANNING AND DEVELOPMENT

<table>
<thead>
<tr>
<th>Development Review</th>
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<tbody>
<tr>
<td>All Permits Received</td>
<td>8</td>
</tr>
<tr>
<td>Renovations/Repair RESIDENTIAL (paid)</td>
<td>1</td>
</tr>
<tr>
<td>Renovations/Repair COMMERCIAL (paid)</td>
<td>3</td>
</tr>
<tr>
<td>Additions (paid)</td>
<td>2</td>
</tr>
<tr>
<td>Single Family (paid)</td>
<td>2</td>
</tr>
<tr>
<td>Swim Pool/Deck (paid)</td>
<td>1</td>
</tr>
<tr>
<td>CAMA permits/exemptions</td>
<td>2</td>
</tr>
<tr>
<td>Flood (paid)</td>
<td></td>
</tr>
<tr>
<td>Electrical T-Pole</td>
<td>2</td>
</tr>
<tr>
<td>Electrical Final</td>
<td>3</td>
</tr>
<tr>
<td>Certificate of Compliance</td>
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### Planning and Zoning

<table>
<thead>
<tr>
<th>Planning and Zoning</th>
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<tbody>
<tr>
<td>Zoning Inspection</td>
<td>3</td>
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<tr>
<td>Zoning Plan Review</td>
<td>21</td>
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### Code Enforcement

<table>
<thead>
<tr>
<th>Code Enforcement</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Received/Reported Complaints</td>
<td>3</td>
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<tr>
<td>Town Observed Violations</td>
<td>1</td>
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<tr>
<td>Resolved Complaints</td>
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</tr>
<tr>
<td>Investigations Researched</td>
<td>6</td>
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<tr>
<td>Violation Letters</td>
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**Code Enforcement:**

- Short term rental complaints have slowed down but still receiving approximately one a day. A good percentage of the complaints have, after investigation, turned out to be owners or family with out of state tags.
- Complaint of Trash/Debris by a resident of Kure Beach. The house is located on Alabama avenue across the street from her.
- Unsecured construction debris blowing around on Canal Drive.
- Junk Vehicle, chicken coop in front yard, Trash/Debris all at the same house on Monroe Avenue.
ZONING:

<table>
<thead>
<tr>
<th>Agenda Items/Meeting Dates</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>April meetings</td>
<td>Cancelled</td>
</tr>
<tr>
<td>May meetings</td>
<td>On schedule, but TBD</td>
</tr>
<tr>
<td>TRC Meeting</td>
<td>Remote meeting, TBD</td>
</tr>
</tbody>
</table>

- Staff has been very busy with CAMA
  - Staff has processed over 20 CAMA Exemptions and Minor Permits in the 3Q of 19-20 fiscal year.
  - A CAMA permit has been applied for to build a deck addition at 1317 Canal
  - 5 Boardwalk had their CAMA Final Inspection for their rooftop expansion
- Several building permit applications for new homes have been submitted recently.
  - The most recent of which was a Townhome application for 1312 Snapper
- Any time remaining outside of permitting is being dedicated to ordinance updates and other projects:
  - Research into STR databasing
  - Sign Ordinance Update
  - Stormwater/Tree Ordinance Research
  - 160D update for State Statutes
  - Zoning Ordinance Updates review
  - Any work necessary for the LUP update

OPERATIONS:

WWTP:
- Staff performed all operational/maintenance tasks and laboratory analyses as necessary to maintain compliance with all applicable permits.

Utility Staff:
- Locates, work orders and tap verifications, clearing permits.
- Continuous maintenance of existing road cuts.
- Water meter cut on, off and verifications.
- Replace broken meter registers and MTU’s.
- Repaired broken 2” water main.
- Install water and sewer tap.
- Clean Collection Sewer System.

W/S Administration/Billing/Customer Service:
- Applied mail and lockbox payments to account (everyday)
- Processed AR box and Online payments (everyday)
- Processed T2 Decal sales
  - Total online requests received: 203
  - Total not approved: 114
  - Total approved: 89
  - Total paid: 59
- 53 new accounts for FMS
- Processed 12 Permit payments
- Set up 4 account in FMS for planning
• 5 leak adjustments
• 28 Meter change out
• Posted Drafts

Public Works:
• **Parking Expansion**: Public Works staff worked to prepare the newly leased parking area on Carolina Beach Avenue - North/Pelican.

![Image of a parking area with workers]

• **Boardwalk Improvements**: PW Staff continued to make improvements to the boardwalk area in preparation for the Summer months. They are preparing, sailing and painting all manholes, catch basin grates, meter and valve covers. Professional pressure washing is scheduled for two weeks along with concreting of the stone areas near the new planters at the gazebo.

![Image of a manhole]

Environmental:
**Beach Front**
• Secured the trash barrels at each public beach access

**Freeman Park**
• Repaired poles and rope
• Repairing trash pods

**Boardwalk**
• Removed sand from the beach accesses
• Continued building a wall along the accesses to prevent sand build up

**Signage**
• Continued to straighten signs throughout town
• Continued installing new poles and stop signs in Zone 1

**Facilities**
• Installed new parking stops in the new parking lot on Carolina Beach Ave and Pelican
• Removed trash receptacle from the waterway off of Canal
Streets

- Repaired potholes throughout town
- Continued monitoring flooding on Canal

Storm water:

- Install erosion control for the intersection of South 3rd/Spartanburg
- Maintenance 4 pump stations
- Continue construction on sedimentation vault for stormwater runoff from boardwalk showers
- Completion of capital project for the 600 block of Charlotte Ave. excluding handrail
- Vactor 10 catch basins, clean 350’ of stormwater lines, remove 30 cubic yards of sediment and debris
- Repair and maintenance vehicles and equipment