POLICE DEPARTMENT:

Patrol/Investigations:

- Tamela Christian (59) reported on April 14th she was the victim of a fire in the 200 block of Florence Avenue, CB. The investigation is closed accidental.
- Gary Golden (54) reported on April 14th he was the victim of Larceny in the 1300 block of North Lake Park Boulevard, CB. The case is under further investigation.
- Devon Query (67) reported on April 17th he was the victim of Fraud/Identity Theft in the 200 block of Virginia Avenue, CB. The case is under further investigation.
- Alan Fela (67) reported on April 17th he was the victim of Motor Vehicle Breaking and Entering and Larceny in the 200 block of Atlanta Avenue, CB. Person(s) of interest have been developed and the case is under further investigation.
- Jeanette Morales (63) reported on April 17th she was the victim of Motor Vehicle Breaking and Entering in the 200 block of Atlanta Avenue, CB. Person(s) of interest have been developed and the case is under further investigation.
- James Mullins (42) reported on April 17th he was the victim of Motor Vehicle Breaking and Entering in the 700 block of Elton Avenue, CB. An arrest has been made and other person(s) of interest have been developed and the case is under further investigation.
- Betty Hull (57) reported on April 17th she was the victim of Motor Vehicle Breaking and Entering in the 900 block of Blanche Avenue, CB. An arrest has been made and other person(s) of interest have been developed and the case is under further investigation.
- Louis Hall (65) reported on April 17th he was the victim of Motor Vehicle Breaking and Entering in the 900 block of Blanche Avenue, CB. An arrest has been made and other person(s) of interest have been developed and the case is under further investigation.
- Thomas Bogart (21) reported on April 17th he was the victim of Motor Vehicle Breaking and Entering in the 900 block of Blanche Avenue, CB. An arrest has been made and other person(s) of interest have been developed and the case is under further investigation.
- Serna Rowland (20) reported on April 17th she was the victim of Motor Vehicle Breaking and Entering and Larceny in the 900 block of Blanche Avenue, CB. An arrest has been made and other person(s) of interest have been developed and the case is under further investigation.
- Amanda Smith (30) reported on April 17th she was the victim of Motor Vehicle Breaking and Entering in the 900 block of Blanche Avenue, CB. An arrest has been made and other person(s) of interest have been developed and the case is under further investigation.

Arrests:

- David Jewell (54) Raleigh Avenue, CB was arrested on April 15th in the 900 block of North Lake Park Boulevard, CB for Misdemeanor Failure to Appear.
- Anthony Gibson (35) South Lake Park Boulevard, CB was arrested on April 17th in the 500 block of South Lake Park Boulevard, CB for Parole Violation.

Civil Citations:

- Civil Citations written April 13, 2020 – April 19, 2020: 0
FIRE DEPARTMENT

Fire/Rescue Administration Division:
- New washer and dryer have been installed to allow staff to clean and decontaminate uniforms and linen at the station instead of taking them home
- Attended budget preparation meeting with town manager and finance director
- Continued participation in all updates/conference calls all week on COVID 19 (Coronavirus)
- Response to medical calls have been modified to follow county medical director guidance’s

Fire/Rescue Fire Prevention Division:
- 2 Site visits
- 1 CO Inspection

Fire/Rescue Operations Division:
- Departmental training has been postponed until further notice.

Ocean Rescue:
- 4 wheelers are completed and ready for season
- Touch up paint on lifeguard stands will start next week
- Applications for seasonal lifeguards are open
- Staff exploring options for modified tryouts

Fire Responses:
Start Date: 04/17/2020 | End Date: 04/24/2020

<table>
<thead>
<tr>
<th>DATE</th>
<th>INCIDENT #</th>
<th>ADDRESS</th>
<th>INCIDENT TYPE</th>
<th>SHIFT</th>
<th># APP.</th>
<th># PERS.</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/17/2020</td>
<td>2020-150792</td>
<td>204 TEAKWOOD DR</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>B Shift</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>04/17/2020</td>
<td>2020-151016</td>
<td>4 NLAKE PARK BLVD</td>
<td>554 - Assist invalid</td>
<td>B Shift</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>04/17/2020</td>
<td>2020-151571</td>
<td>418 NCAROLINA BEACH AVE</td>
<td>745 - Alarm system activation, no fire - unintentional</td>
<td>B Shift</td>
<td>1</td>
<td>8</td>
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<tr>
<td>04/18/2020</td>
<td>2020-152716</td>
<td>100 SPENCER FARLOW DR</td>
<td>653 - Smoke from barbecue, tar kettle</td>
<td>C Shift</td>
<td>1</td>
<td>5</td>
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<tr>
<td>04/18/2020</td>
<td>2020-152846</td>
<td>1500 BRIDGE BARRIER RD</td>
<td>141 - Forest, woods or wildland fire</td>
<td>C Shift</td>
<td>1</td>
<td>7</td>
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<tr>
<td>04/19/2020</td>
<td>2020-153289</td>
<td>222 NCAROLINA BEACH AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>B Shift</td>
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<td>3</td>
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<tr>
<td>04/19/2020</td>
<td>2020-153295</td>
<td>222 NCAROLINA BEACH AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>B Shift</td>
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<td>3</td>
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<tr>
<td>04/19/2020</td>
<td>2020-153695</td>
<td>101 SUGARLOAF CT</td>
<td>554 - Assist invalid</td>
<td>B Shift</td>
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<td>4</td>
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<tr>
<td>04/20/2020</td>
<td>2020-154091</td>
<td>113 SPENCER FARLOW DR</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
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<tr>
<td>04/23/2020</td>
<td>2020-158923</td>
<td>1107 CANAL DR</td>
<td>745 - Alarm system activation, no fire - unintentional</td>
<td>A Shift</td>
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</table>

TOTAL # INCIDENTS: 10

PARKS AND RECREATION
- Staff published athletics section of Town website - Youth and Adult Athletic, Programs and Events and updated rates on youth athletic flyers for Youth Volleyball and Basketball.
  We received delivery of the new cardio equipment. The new equipment replaces the expired lease equipment. The new equipment includes 5 treadmills, 3 ellipticals, 2 recumbent bikes, 2 upright bikes, and 1 rower.
- Staff attended Q&A session on "Reopening Recreation and Fitness Center"
  New flooring was ordered for the entire first floor of the Recreation Center. We are currently in the process of prepping the floor for installation. We are also continuing to install the last sections of wainscoting and paint the hallways.
• To help celebrate the 50th Anniversary of Earth Day, Parks and Recreation participated in Backyard Bingo! We plan to release additional Backyard Bingo games throughout the weekend to encourage the community to get outdoors.

Staff participated in the virtual environmental initiative City Nature Challenge. This is a world-wide bioblitz program to promote animal and plant observations and species identification. Staff have registered to become a City Nature Challenge Organizer for 2021!

• Staff created an Allergy/Medical Form to utilize for Summer Camp and our Junior Counselor Program. We researched common guidelines from local organizations for uniformity. This form will serve as a great resource and reference in the event of a program participant emergency.

• Staff created a new ordinance for filming requirements and worked on created the FY 20/21 budget presentation.

**PLANNING AND DEVELOPMENT**

<table>
<thead>
<tr>
<th>Development Review</th>
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<tbody>
<tr>
<td>All Permits Received</td>
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<tr>
<td>Renovations/Repair COMMERCIAL (paid)</td>
<td>2</td>
</tr>
<tr>
<td>Additions (paid)</td>
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</tr>
<tr>
<td>Single Family (paid)</td>
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<tr>
<td>Accessory Structures - Res &amp; Comm (paid)</td>
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</tr>
<tr>
<td>New Businesses (paid)</td>
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<tr>
<td>Home Occupation (paid)</td>
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</tr>
<tr>
<td>Fence (paid)</td>
<td>1</td>
</tr>
<tr>
<td>Flood (paid)</td>
<td></td>
</tr>
<tr>
<td>Foundation/Piling Survey</td>
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</table>

<table>
<thead>
<tr>
<th>Building Inspections</th>
<th></th>
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<tbody>
<tr>
<td>Building Inspections</td>
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<tr>
<td>Building Plan Review</td>
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</table>

<table>
<thead>
<tr>
<th>Planning and Zoning</th>
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<td>Zoning Inspection</td>
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<tr>
<td>Zoning Plan Review</td>
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<table>
<thead>
<tr>
<th>Code Enforcement</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Received/Reported Complaints</td>
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<tr>
<td>Resolved Complaints</td>
<td>1</td>
</tr>
<tr>
<td>Investigations Researched</td>
<td>6</td>
</tr>
</tbody>
</table>

**Code Enforcement:**

• Still getting 6-8 short term rental complaints per week. We send out reminder letters and I try and make phone contact with the property owners to get their side of the story.

• Working on prior cases bringing them into compliance.

**Building Inspections:**

• Fudge Boat renovation complete

• Cabana Del Mar Condo building renovations complete.
ZONING:

<table>
<thead>
<tr>
<th>Agenda Items/Meeting Dates</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>April meetings</td>
<td>Cancelled</td>
</tr>
<tr>
<td>May meetings</td>
<td>On schedule, but TBD</td>
</tr>
<tr>
<td>TRC Meeting</td>
<td>Staff remotely reviewed 522 7th Street N.</td>
</tr>
</tbody>
</table>

- CAMA
  - Two minor permits were paid for and issued for development at 1317 Canal and 1318 CBAN
  - The photo shows a recent first stable line of vegetation line flagging at 1400 CBAN

- Research related to STR restrictions
  - Those currently in place by counties and municipalities to encourage stay-at-home and social distancing rules
  - Staff also began to generate an ordinance related tracking, but not regulating, STR rentals in CB
  - Nags Head and Wilmington ordinances have been the main resource for local ordinance comparisons

- Ordinance updates and other projects:
  - Sign Ordinance Update
  - Stormwater/Tree Ordinance Research
  - 160D update for State Statutes
  - Zoning Ordinance Updates review
  - Any work necessary for the LUP update

- CityWorks - Inspections have been configured to include (Fill/grade, Driveway, Demo, House Moving, Fence, Swimming Pool, Accessory Structure, Beach Access/Walkway New Construction and Additions.

OPERATIONS:

WWTP:
- Staff performed all operational/maintenance tasks and laboratory analyses as necessary to maintain compliance with all applicable permits.

Utility Staff:
- Locates, work orders and tap verifications, clearing permits.
- Continuous maintenance of existing road cuts.
- Water meter cut on, off and verifications.
- Replace broken meter registers and mtu.
- Repaired leaking 2 inch water service.
- Meter reads.
- Clean Collection Sewer System.

W/S Administration/Billing/Customer Service:
- Applied mail and lockbox payments to account (everyday)
- Processed AR box and Online payments (everyday)
- Processed T2 parking/golf/re-entry decal requests:
  - Total online requests received: 137
  - Total not approved: 55
Total approved: 82
Total paid: 59
- 12 new accounts for FMS
- Processed 15 Permit payments
- Set up 3 account in FMS for planning
- 15 adjustments
- 5 Meter change out
- Started Reads

Public Works:
- Parking Expansion: Public Works staff completed the installation of tire all stops in the newly leased parking area on Carolina Beach Avenue - North / Pelican.

Boardwalk Improvements: PW Staff continued to make improvements to the boardwalk area in preparation for the Summer months. They are preparing, sealing and painting all manholes, catch basin grates, meter and valve covers. Professional pressure washing is scheduled for the next week along with concreting of the stone areas near the new planters at the gazebo. Stormwater staff completed construction of an improved infiltration system to accommodate runoff from the public showers.
• Bicycle Improvements at Lake: Eagle Scouts along Bike/Ped members and Town Staff began work to create a bike repair station on the western end of the Lake.

Environmental:

**Beach Front**
- Placed trash barrels at each public beach access
- Removed several deceased birds

**Freeman Park**
- Repaired poles and rope
- Repairing trash pods

**Boardwalk**
- Removed sand from the beach accesses
- Continued building a wall along the accesses to prevent sand build up
- Painted all manhole, water meter lids, clean out lids and shutoff valve covers

**Signage**
- Continued to straighten signs throughout town
- Continued installing new poles and stop signs in Zone 1
- Repaired damaged stop sign on St Joseph and Lake Park

**Facilities**
- Installed new parking stops in the 2nd new parking lot on Carolina Beach Ave and Pelican
- Installed signage and painted the handicapped parking spots in the CBAN and Pelican lot
- Blocked off all town parking lots with barrels and rope

**Streets**
- Repaired potholes throughout town
- Continued monitoring flooding on Canal
- Removed deceased possums from Lake Park
Storm water:
- Maintenance stormwater system for South 2nd between Spartanburg and Greenville
- Maintenance stormwater system for Lake Dr.
- Complete stormwater runoff system for boardwalk showers
- Vactor 16 catch basins, clean 660’ of stormwater lines, remove 40 yards of debris and sediment
- Maintenance and repair equipment and vehicles