POLICE DEPARTMENT:

Patrol/Investigations:

- Kristi Connors (41) reported on April 27th she was the victim of a Burglary in the 900 block of Carolina beach Avenue North, CB. The case is under further investigation.
- Amanda Gauthier (25) reported on April 28th she was the victim of Fraud/ Wire Fraud in the 900 block of Saltwater Lane, CB. The case is under further investigation.
- Christian Burton (61) reported on April 28th he was the victim of a Burglary in the 400 block of Risley Road, CB. The case is under further investigation.
- Jonathan Bursi (50) reported on April 29th he was the victim of Burglary in the 300 block of North Seventh Street, CB. The case is under further investigation.
- Benjamin Meister (44) reported on May 1st he was the victim of Larceny in the 1500 block of Mackerel Lane, CB. The suspect has been identified and has been trespassed.
- Richard Burrows (51) reported on May 3rd he was the victim of Larceny in the 700 block of Monroe Avenue, CB. The suspect has been identified and has been trespassed.

Arrests:

- Christopher Scharf (50) Elton Avenue, CB was charged on April 27th in the 700 block of Elton Avenue, CB for Resist/Delay/Obstruct Public Officers.
- Leslie Brown (48) Cape Fear Boulevard, CB was arrested on April 27th in the 700 block of Cape Fear Boulevard, CB for Simple Physical Assault.
- Candy Barnes (46) Martin Street, Wilmington, NC was arrested on April 28th on Carolina Beach Police Warrants in Horry County, South Carolina for Felony Larceny of Motor Vehicle, Injury to Personal Property and Breaking and Entering Motor Vehicle.
- Travis Lloyd (34) Slippery Log Road, Whiteville, NC was cited on April 30th in the 900 block of Seafarer Drive, CB for Possession of Drug Paraphernalia.
- Jabril Robinson (24) Cedar Hills Road, Leland, NC was cited on May 2nd in the 500 block of South Lake Park Boulevard, CB for Exceeding the posted speed limit and Possession of Less than One Half Ounce of Marijuana.
- Alaine Martin (28) Carolina Beach, NC was arrested on May 3rd in the One Block of Hamlet Avenue, CB for Possession of Marijuana Paraphernalia, Possession of less than One Half Ounce of Marijuana, Violation of Carolina Beach Town Ordinance and Resist/Delay/Obstruct Public Officers.

Civil Citations:

- Civil Citations written April 27, 2020 – May 3, 2020: 12
FIRE DEPARTMENT

Fire/Rescue Administration Division:
- Chief participated in updates/conference calls all week on COVID 19 (Coronavirus)
- Response to medical calls have been modified to follow county medical director guidance’s

Fire/Rescue Fire Prevention Division:
- 2 site visits
- 1 complaint

Fire/Rescue Operations Division:
- Departmental training has been postponed until further notice.
- Crews have completed annual fire hose testing.

Ocean Rescue:
- First round of lifeguards’ applications tryouts went well. The second and final tryouts will be held Saturday, May 9th at Hamlet Ave.
- The Season lifeguard program will officially start training Monday, May 11th.
- Lifeguard stands have been freshly painted for the season. (Photos below)

Fire Responses:

<table>
<thead>
<tr>
<th>DATE</th>
<th>INCIDENT #</th>
<th>ADDRESS</th>
<th>INCIDENT TYPE</th>
<th>SHIFT</th>
<th># APP.</th>
<th># PERS.</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/01/2020</td>
<td>2020-1134869</td>
<td>1615 S LAKE PARK BLVD</td>
<td>365 - Watercraft rescue</td>
<td>C Shift</td>
<td>4</td>
<td>11</td>
</tr>
<tr>
<td>05/02/2020</td>
<td>2020-170078</td>
<td>2 DOLPHIN LN</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>AShift</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>05/04/2020</td>
<td>2020-1134870</td>
<td>1415 SNAPPER LN</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>AShift</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>05/04/2020</td>
<td>2020-173569</td>
<td>440 ISLAND END CT</td>
<td>111 - Building fire</td>
<td>AShift</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>05/06/2020</td>
<td>2020-175587</td>
<td>217 HAMILT AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>05/06/2020</td>
<td>2020-175942</td>
<td>805 S Lake Park BLVD</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>05/06/2020</td>
<td>2020-176383</td>
<td>107 Summer Salt LN</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>05/06/2020</td>
<td>2020-176569</td>
<td>217 Silver Sloop WAY</td>
<td>111 - Building fire</td>
<td>C Shift</td>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>05/07/2020</td>
<td>2020-178047</td>
<td>1800 CANAL DR</td>
<td>745 - Alarm system activation, no fire unintentional</td>
<td>B Shift</td>
<td>2</td>
<td>9</td>
</tr>
</tbody>
</table>

TOTAL # INCIDENTS: 9

PARKS AND RECREATION
- We are putting the finishing touches on Joseph Ryder Lewis Park in order to have a ribbon cutting in the future. We met with fencing contractors this week for fencing and bollard quotes. We also are working on removing some dead trees along the trail. The Federal Point History Center is continuing to work on the interpretive signs with a goal of having them completed in June.
- The new playground at McDonald Park is set to be assembled on Thursday, May 14th through Sunday, May 17th. We are excited to put the playground together! The existing Playground equipment was removed by the Operations Department this week. Thank you, CB Operations, for the help!
- Staff cleaned and disinfected men's bathroom/locker room as well as weight and cardio rooms.
- Staff created an updated Recreation Center Facility Brochure. The revised brochure includes our new sports leagues, brand new workout equipment, beach wheelchairs and other useful information. It’s a great resource to include in your vacation rentals or grab one as a quick facility reference!
- We will offer a new class once our facility reopens – YIn Yoga! It’s a slow-paced style of yoga with asanas (postures) that are held for longer periods of time than in other styles. This is a great exercise to increase flexibility through stretching and holding poses.
• We met with Kevin Murphy with Ocean Cure to discuss the logistics of installing the beach accessible surfacing for the 2020 season. Ocean Cure is planning on installing the surfacing on Sunday, May 17th. A huge thank you to Ocean Cure for all the work they do to provide beach accessibility in Carolina Beach!
• Work continued on the remodel of the front desk area of the Recreation Center. Quotes for countertops were received Thursday.
• Signage was placed at the parks indicating rules for the reopening of field usage, playgrounds remain closed.

### PLANNING AND DEVELOPMENT

<table>
<thead>
<tr>
<th>Development Review</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>All Permits Received</td>
<td>16</td>
</tr>
<tr>
<td>Renovations/Repair RESIDENTIAL (paid)</td>
<td>3</td>
</tr>
<tr>
<td>Renovations/Repair COMMERCIAL (paid)</td>
<td>2</td>
</tr>
<tr>
<td>Additions (paid)</td>
<td>3</td>
</tr>
<tr>
<td>Single Family (paid)</td>
<td>3</td>
</tr>
<tr>
<td>Accessory Structures - Res &amp; Comm (paid)</td>
<td>1</td>
</tr>
<tr>
<td>Fence (paid)</td>
<td>20</td>
</tr>
<tr>
<td>CAMA permits/exemptions</td>
<td>2</td>
</tr>
<tr>
<td>Electrical T-Pole</td>
<td>2</td>
</tr>
<tr>
<td>Electrical Final</td>
<td>3</td>
</tr>
<tr>
<td>Certificate of Occupancy</td>
<td>2</td>
</tr>
<tr>
<td>Certificate of Compliance</td>
<td>6</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Building Inspections</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Inspections</td>
<td>28</td>
</tr>
<tr>
<td>Building Plan Review</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Planning and Zoning</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Zoning Inspection</td>
<td>9</td>
</tr>
<tr>
<td>Zoning Plan Review</td>
<td>20</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code Enforcement</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Received/Reported Complaints</td>
<td>6</td>
</tr>
<tr>
<td>Town Observed Violations</td>
<td>1</td>
</tr>
<tr>
<td>Resolved Complaints</td>
<td>2</td>
</tr>
<tr>
<td>Investigations Researched</td>
<td>6</td>
</tr>
<tr>
<td>Violation Letters</td>
<td>2</td>
</tr>
</tbody>
</table>

### ZONING:

<table>
<thead>
<tr>
<th>Agenda Items/Meeting Dates</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning &amp; Zoning Commission</td>
<td>May 14th – discuss short-term rental registration program</td>
</tr>
</tbody>
</table>

• An STR ordinance proposal will be heard by P&Z on May 14th
• There is a steady, if not increasing number of new construction and CAMA related permits being submitted
• Staff will be attending the quarterly CRS meeting on May 14th
• Staff will be attending a series of SOG webinars during the month of May including Planning in a Pandemic
• Ordinance updates and other projects:
  o Sign Ordinance Update
  o Stormwater/Tree Ordinance Research
160D update for State Statutes
  ▪ Adoption date may be shifted from Jan 1 2021 due to Covid19
  ▪ Review of previous zoning ordinance updates

Code Enforcement:
  • A complaint of neighbor’s tree limbs over hanging the roof on a property on Monroe avenue. Both parties were contacted, and options were explained.
  • A report of boats and trailers being parked under the Route 412 bridge. DOT will be contacted.

  A complaint from the bicycle/pedestrian committee was received about gravel in bike path in front of the Golden Sands hotel. Manager was contacted in person and stones were cleaned up
  • Four short term rental complaints this week

PROJECTS
  • Covid-19 Relief Funding: Assisting in tracking and assimilating available funding assistance for small businesses and local governments.
  • CIP/Budget: Reviewing budget, CIP and Council priorities; research and reporting on funding assistance opportunities.
  • CAMA Access Grant: Submitted grant reimbursement request for $195,500 for purchase of lot at 310 Canal Dr. for beach access parking.

  • Police Body Armor Grant: Preparing NCLM grant funding that will cover reimbursement of 50% of funds spent on body armor.
  • St. Joseph Ave./Lewis Dr. Bike Lanes: Award finalized by the NCDOT Board of Transportation. Ready to finalize grant agreement. Project on hold pending decisions on NCDOT funding freezes.
  • Lake Park Blvd./Hamlet Ave. Traffic Signal: Award finalized by the NCDOT Board of Transportation. Project will be administered through the local Division 3 DOT office. Project on hold pending decisions on NCDOT funding freezes.
  • Ryder Lewis Park: Preparing for installation of split rail fencing and bollards for security and protection of mound feature. Construction complete on light vehicle bridge over wetlands to access the park interior. Phase 1 trail construction complete.
  • Business and Economic Development Committee: Monthly meetings cancelled until further notice due to Covid-19. Focus of the group is to bring new business to CB.
  • Bike-Ped. Committee: Monthly meetings cancelled until further notice due to Covid-19.
**OPERATIONS:**

**WWTP:**
- Staff performed all operational/maintenance tasks and laboratory analyses as necessary to maintain compliance with all applicable permits.

**Utility Staff:**
- Locates, work orders and tap verifications, clearing permits.
- Continuous maintenance of existing road cuts.
- Water meter cut on, off and verifications.
- Replace broken meter registers and MTU's.
- Install irrigation services and meters.
- Move water and sewer services back onto the utility right of way.
- Clean Collection Sewer System.

**W/S Administration/Billing/Customer Service:**
- Applied mail and lockbox payments to account (everyday)
- Processed AR box and Online payments (everyday)
- Voicemails (everyday)
- T2 Parking Permit Requests
  - Total online requests received: 224
  - Total not approved: 122
  - Total approved: 87
  - Total people paid: 65
  - Total permits sold: 97
  - Merged 207 accounts
- 9 new accounts for FMS
- Processed 6 Permit payments
- Set up 6 account in FMS for planning
- 9 adjustments

**Public Works:**

**Facilities re-opening from COVID-19**
- Staff has been laying protocol for the reopening of the beach strand, boardwalk area, restrooms and parking lots. Signage will be placed out at accesses and on Boardwalk as a reminder to follow proper social distancing guidelines.
Picnic tables will be spaced out by gazebo to allow for consumption of takeout food.

Environmental:

Freeman Park
- Repaired poles and rope
- Repairing trash pods
- Cleaned out the ash pits

Boardwalk
- Removed sand from the beach accesses
- Continued building a wall along the accesses to prevent sand build up
- Completed painting all manholes, water meter lids, clean out lids and shutoff valve covers
- Repaired 1’ washes on the beach accesses
- Repaired several handles on the showers
- Repaired broken waterline on the south showers

Signage
- Continued to straighten signs throughout town
- Continued installing new poles and stop signs in Zone 1
- Completed installing new signage in all town parking lots

Facilities
- Opened all town restrooms
- Repaired shower at the Sandpiper and Alabama restrooms
- Repaired 2 toilets in the Sandpiper restroom
- Repaired toilet in the Alabama restrooms
- Opened up a majority of the town parking lots
- Placed porta-johns in the Hamlet parking lot
- Installed base mounts in parking lots for the pay boxes

Streets
- Repaired potholes throughout town
Storm water:
- Complete maintenance of 700 Columbia stormwater system
- Vactor 17 catch basins, clean 665’ of stormwater lines, remove 60 cubic yards of debris
- Repair and maintenance equipment and vehicles