WEEKLY UPDATES MAY 11, 2020 – MAY 15, 2020

POLICE DEPARTMENT:

Patrol/Investigations:
- Elwood Rouse (59) reported on May 4th he was the victim of Larceny in the 600 block of Monroe Avenue, CB. A suspect has been identified and the case is under further investigation.
- Lisa Patrick (49) reported on May 7th she was the victim of a Simple Physical Assault in the 400 block of Greenville Avenue, CB. The case is closed by arrest.
- Ashley Parks (35) reported on May 8th she was the victim of Larceny in the One block of South Lake Park Boulevard, CB. A person of interest has been identified and the case is under further investigation.

Arrests:
- Barbara Pierce (75) Greenville Avenue, CB was arrested in May 7th in the 400 block of Greenville Avenue, CB for Simple Physical Assault.
- Bridget Chapman (38) Angles Hollow Road, North Tazewell, Virginia was arrested on May 9th in the 1300 block of North Lake Park Boulevard, CB for Misdemeanor Failure to Appear.

Civil Citations:
- Civil Citations written May 4, 2020- May 10, 2020: 46

FIRE DEPARTMENT

Fire/Rescue Administration Division:
- Chief participated in weekly updates/conference calls all week on COVID 19 (Coronavirus)
- Response to medical calls have been modified to follow county medical director guidance’s

Fire/Rescue Fire Prevention Division:
- 4 Site visits
- 1 CO Inspection
- 1 Complaint

Fire/Rescue Operations Division:
- Departmental Monday night drills will restart on June 01 for volunteer’s
- Shift personnel conducted training on the fire/rescue boat

Ocean Rescue:
- Lifeguard rookie orientation and training began on Monday, May 11th
- Temporary ocean rescue facility is almost complete, staff has worked this week on setting up the storage areas (pics below).
The new playground at McDonald Park was assembled on Thursday, May 14th through Saturday, May 16th. We worked some long days, but it was a very rewarding project. We still need to install playground borders and mulch. The playground should be open to the public in early July.
• Work continued on the renovation of the front desk/reception at the Recreation Center. The drywall and paint were finished, and an old sign was refurbished and hung. The new countertops have been ordered and should be ready for installation in June.
• We are working on prepping the front desk flooring for installation of new vinyl plank flooring. This is part of the front desk renovation project.
• Ocean Cure installed the beach access surfacing at the boardwalk on Saturday, May 16th. Thank you, Ocean Cure, for making this possible!
• Opening day for the Carolina Beach Market was a success. We had a little over 50 vendors. All the vendors were spaced apart and we put up signs reminding patrons to social distance. We are looking forward to our expanded Memorial Weekend market.

PLANNING AND DEVELOPMENT

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<td>Renovations/Repair COMMERCIAL (paid)</td>
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<td>Flood (paid)</td>
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ZONING:

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| P&Z: Short-Term Rental (STR) registration | May 14th – recommended approvals of the following Short-Term Rental registration:  
  - One-time registration fee for property owner of STR  
  - Define STR as anyone who rents for 91 days or less  
  - Increase the fine for violation |
| Public Hearing: STR Registration Program | June 9th Council Meeting |
| Land Use Plan | June 11th Planning & Zoning |
• Staff attended the quarterly CRS meeting on May 14th
  o Discussed substantial Improvement/Substantial Damage in preparation for hurricane season.
  o Reviewed the new model V-Zone Certificate
• Staff heard a proposal for development at 204 Lake Drive
• Ordinance updates and other projects:
  o Sign Ordinance Update
  o Stormwater/Tree Ordinance Research
  o 160D update for State Statutes
    ▪ Adoption date may be shifted from Jan 1 2021 due to Covid19
  o Review of previous zoning ordinance updates

New Business:
• Malama Café at 108 Cape Fear Blvd.

Building Inspections:
• Investigated commercial property renovations without permits and campers being utilized as living units.

Code Enforcement:
• A complaint of trash/debris at an unoccupied house at the 200 block of CBAN. We contacted the owner and he going to have it cleaned up.
• A report of bushes blocking the pedestrian sidewalk on Lumberton avenue, homeowner will cut down this weekend, 5/16/20

[Image of bushes blocking sidewalk]

• A question about a trailer used for storing trash on Bennett lane was addressed and worked out with both parties.
• A minimum Housing complaint on Lewis avenue is being investigated by the Building inspector and code Enforcement.
• Working with DOT to prevent storage of vehicles under the bridge.

[Image of bridge underpass]

**OPERATIONS:**

**WWTP:**
- Staff performed all operational/maintenance tasks and laboratory analyses as necessary to maintain compliance with all applicable permits.

**Utility Staff:**
- Locates, work orders and tap verifications, clearing permits.
- Continuous maintenance of existing road cuts.
- Water meter cut on, off and verifications.
- Replace broken meter registers and mtu.
- Install irrigation services and meters.
- Move water service out of driveway.
- Clean Collection Sewer System.
- Install water and sewer taps.
W/S Administration/Billing/Customer Service:
- Applied mail and lockbox payments to account (everyday)
- Processed AR box and Online payments (everyday)
- Voicemails (everyday)
- Processed T2 Decal
  - Total online requests received: 265
  - Total not approved: 147
  - Total approved: 120
  - Total people paid: 107
  - Total permits sold: 174
  - Merged 380 accounts
  - 81 Emails answered
- 12 new accounts for FMS
- Processed 8 Permit payments
- Set up 6 account in FMS for planning
- 5 leaks/water adjustments
- 81-meter installs and change outs

Public Works:
**Seasonal Increase of Staffing and Reopening from COVID-19:** Staff has been wrapping up many seasonal maintenance items this week. Decorative banners were hung in the Town entryway at Snow’s Cut, sunshades were reinstalled on the wooden boardwalk, sand was removed from wooden walkway in the vicinity of the boardwalk stage (in preparation for install of the ADA matting), trash receptacles were increased in specific areas to accommodate more trash, “Social Distancing” signs were installed in the Boardwalk area, sod and mulch were installed and dead palms replaced with healthy ones. Hanging baskets will be installed early next week. Staffing schedule has been adjusted to provide increased coverage throughout the weekends.

| Image 1 |

Environmental:
**Beach Front**
Put out more trash receptacles for the upcoming summer season

**Freeman Park**
- Repaired poles and rope
- Repairing trash pods

**Boardwalk**
- Removed sand from the beach accesses
- Continued building a wall along the accesses to prevent sand build up
- Put up the boardwalk sails
- Leveled out the sand at the end of the accesses for the installing of the handicap beach mats
- Repaired the shower handles
**Signage**
- Continued to straighten signs throughout town
- Continued installing new poles and stop signs in Zone 1
- Put up Carolina Beach banners on the bridge entry way

**Facilities**
- Installed new ladder on the south side of the marina
- Placed a new bike in the Hamlet parking lot
- Filled potholes the Hamlet parking lot
- Placed a handicap porta-john in the Hamlet parking lot
- Placed a porta-john at the McDonald Park for the installing of the new playground
- Equipment
- Placed a new porta-john at the Texas parking lot

**Streets**
- Repaired potholes throughout town
- Put out trash receptacle on Harper Ave. & Lake Park Blvd.

**Storm water:**
- Maintenance of stormwater system for double outfall on St. Joseph
- Vactor 12 catch basins, clean and maintenance 575' of stormwater lines, remove 60 cubic yards of sediment and debris
- Improve drainage system for the 500 block of Monroe
- Repair and maintenance equipment and vehicles