POLICE DEPARTMENT:

Patrol/Investigations:

- Pamela Peterson, Employee of Century 21 Realty reported on October 17th they were the victim of Larceny in the 400 block of Virginia Avenue, CB. Case is under further investigation.
- Jerry Norris (70) reported on October 17th he was the victim of Online Credit Card Fraud in the 700 block of Harper Avenue, CB. The case is under further investigation.
- Jackson Bullion (18) reported on October 18th he was the victim of Simple Assault in the 400 block of North 7th Street, CB. Case closed by arrest.
- Unnamed Juvenile reported he was the victim of Larceny in the 200 block of North Lake Park Boulevard, CB. Case is under further investigation.
- Island Kwik Mart 111 Carl Winner Avenue, CB reported on October 19th they were the victim of Larceny/Shoplifting. Video evidence has been recovered and the case is under further investigation.

Arrests:

- David Kirschner (28) Jefferson Street, Wilmington, NC was arrested on October 17th in the 200 block of Canal Drive, CB for Misdemeanor Failure to Appear.
- Richard Copp Sr. (52) Saint Vincents Drive, Wilmington, NC was arrested on October 17th in the 300 block of Cape Fear Boulevard, CB for Driving While Impaired and Open Container after Consuming Alcohol.
- Jennifer Speck (39) Antares Road, Wilmington, NC was arrested on October 18th in the 300 block of Cape Fear Boulevard, CB for Driving While Impaired.
- James Callahan II (29) Mingo Church Road, Dunn, NC was arrested on October 18th in the 400 block of North Seventh Street, CB for Assault and Battery.
- Sarah Nicely (21) Midway Road, Bolivia, NC was arrested on October 18th in the 900 block of Blanche Avenue, CB for Misdemeanor Failure to Appear.
- Terri Pope (58) Efland Cedar Grove Road, NC was arrested on October 18th in the 500 block of Spartanburg Avenue, CB for Driving While Impaired.

Civil Citations:

- Civil Citations written October 14th through October 20th 2019: 27
**Fire/Rescue Administration Division**

- CBFD Annual BBQ will be this Saturday October 26, 2019 from 11 a.m. until sold out.
- Master Firefighter positions closes this week, we will be scheduling interviews next week.
- Three staff members completed NC Fire Officer III class; this course is an 80 hours class focusing on Chief Officer Level training and scenarios.

**Fire/Rescue Fire Prevention Division**

- 2 Inspections
- 1 Plans review
- 2 Site visits

**Fire/Rescue Operations Division**

- Training this week EMT Con Ed
- Staff focused on preparations for annual BBQ this weekend.
- All Ocean Rescue equipment has been removed from the Boardwalk substation and is currently being organized and cleaned for storage over the winter.

**Fire Response:**

<table>
<thead>
<tr>
<th>DATE</th>
<th>INCIDENT #</th>
<th>ADDRESS</th>
<th>INCIDENT TYPE</th>
<th>SHIFT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/18/2019</td>
<td>2019-457492</td>
<td>1000 NLAKE PARK BLVD</td>
<td>322 - Motor vehicle accident with injuries</td>
<td>B Shift</td>
</tr>
<tr>
<td>10/18/2019</td>
<td>2019-457722</td>
<td>415 CAPE FEAR BLVD</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>B Shift</td>
</tr>
<tr>
<td>10/18/2019</td>
<td>2019-458138</td>
<td>1818 CANAL DR</td>
<td>561 - Unauthorized burning</td>
<td>B Shift</td>
</tr>
<tr>
<td>10/18/2019</td>
<td>2019-458146</td>
<td>1816 CANAL DR</td>
<td>561 - Unauthorized burning</td>
<td>B Shift</td>
</tr>
<tr>
<td>10/18/2019</td>
<td>2019-458222</td>
<td>1818 CANAL DR</td>
<td>561 - Unauthorized burning</td>
<td>B Shift</td>
</tr>
<tr>
<td>10/19/2019</td>
<td>2019-458814</td>
<td>703 SCAROLINA BEACH AVE</td>
<td>553 - Public service</td>
<td>A Shift</td>
</tr>
<tr>
<td>10/19/2019</td>
<td>2019-459402</td>
<td>1216 CANAL DR</td>
<td>113 - Cooking fire, confined to container</td>
<td>A Shift</td>
</tr>
<tr>
<td>10/19/2019</td>
<td>2019-459540</td>
<td>1080 SAINT JOSEPH ST</td>
<td>551 - Assist police or other governmental agency</td>
<td>A Shift</td>
</tr>
<tr>
<td>10/20/2019</td>
<td>2019-459943</td>
<td>1621 S LAKE PARK BLVD</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>A Shift</td>
</tr>
<tr>
<td>10/20/2019</td>
<td>2019-460699</td>
<td>700 RALEIGH AVE</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>B Shift</td>
</tr>
<tr>
<td>10/21/2019</td>
<td>2019-462281</td>
<td>5 BOARDWALK</td>
<td>365 - Watercraft rescue</td>
<td>C Shift</td>
</tr>
<tr>
<td>10/21/2019</td>
<td>2019-462339</td>
<td>222 CANAL DR</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
</tr>
<tr>
<td>10/22/2019</td>
<td>2019-462647</td>
<td>102 CAPE FEAR BLVD</td>
<td>745 - Alarm system activation, no fire - unintentional</td>
<td>C Shift</td>
</tr>
<tr>
<td>10/22/2019</td>
<td>2019-463806</td>
<td>310 Greenville AVE</td>
<td>561 - Unauthorized burning</td>
<td>C Shift</td>
</tr>
<tr>
<td>10/23/2019</td>
<td>2019-464677</td>
<td>911 NLAKE PARK BLVD</td>
<td>322 - Motor vehicle accident with injuries</td>
<td>C Shift</td>
</tr>
<tr>
<td>10/23/2019</td>
<td>2019-464687</td>
<td>103 HIRAM ST</td>
<td>311 - Medical assist, assist EMS crew</td>
<td>C Shift</td>
</tr>
<tr>
<td>10/23/2019</td>
<td>2019-464939</td>
<td>905 WINDGATE DR</td>
<td>651 - Smoke scare, odor of smoke</td>
<td>C Shift</td>
</tr>
<tr>
<td>10/23/2019</td>
<td>2019-465500</td>
<td>414 GREENVILLE AVE</td>
<td>522 - Water or steam leak</td>
<td>C Shift</td>
</tr>
</tbody>
</table>

**TOTAL # INCIDENTS:** 18
Youth Basketball registration for the 2019 season has started. The flyer with all the information is below. You can register through the Parks and Rec. website or in person at the Recreation Center. The 6 to 8, 9 to 11, and 12 to 14 age divisions are currently full, but you can be placed on a wait list. We still have limited spots for the 15 to 17 age group. The coaches meeting will be held on Monday, November 4th. After the coaches meeting, participants will be contacted regarding the practice schedule.

<table>
<thead>
<tr>
<th>League Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 16th - 22nd</td>
</tr>
<tr>
<td>September 23rd - October 6th (or until league is full)</td>
</tr>
<tr>
<td>October 29th</td>
</tr>
</tbody>
</table>

We ordered 69 new led lights for the soccer field, field 2, and the dog park. The new led lights will be installed on new brackets. We plan to begin the installation as soon as the brackets arrive. We anticipate that the brackets and lights will arrive in late November.

The concrete pad for the new storage building at Mike Chappell Park was poured. The new metal building has been ordered and should be installed by mid-November.

All ball fields at Mike Chappell Park will be over seeded with rye for winter use. The rye will help protect the dormant Bermuda and provide better playing fields for the spring season.

Staff has been busy planning for the upcoming Christmas by the Sea program. If you are interested in decorating a cove at the boardwalk, please check our Facebook page for contact the Recreation Center for additional information.

The annual Halloween Carnival will take place at Mike Chappell Park on Friday, October 25th from 6:00 PM to 8:30 PM. There will be a lot of carnival games, inflatables, a hayride, and photo booth! We also will be having a costume contest. Thank you to all the game sponsors and volunteers for helping make this event possible!
• The Parks and Recreation staff and the Parks and Recreation Advisory Committee members reviewed the first draft of the conceptual plan for the Lake Park design.
  o Public participation in the development of the Lake Park Master Plan is essential. The public will have an opportunity to be a partner in the design process by offering feedback at two drop in style public workshops. The first workshop will be held in conjunction with the Carolina Beach Police Department Bike Rodeo on November 2nd from 2pm to 5pm at the Recreation Center.

• Statistics: Recreation Center Numbers – Friday, October 18th through Thursday, October 24th.
  o Recreation Center Memberships Sold/Renewed: 17
  o Recreation Center Daily Guest Passes: 92
  o Revenue Collected: $5,524.00

TOWN PROJECTS

Clarendon Ave. MUP: Town Council Public Hearing scheduled for November 12 Council meeting. Design plans approved by NCDOT; completing permitting and construction documents. Continuing work with DOT and engineer for development of .5-mile multi-use path along Clarendon Ave. from 4th St. CB Elementary Mike Chappelle Park/Dow Rd.

St. Joseph Ave./Lewis Dr. Bike Lanes: Project grant approved by the Wilmington MPO Board. Project involves widening the streets and installing 5 foot bike lanes on either side. Total estimated cost is $572,222 – 80% in grant funds for $457,777; 20% local match $114,445. Final award by the NCDOT Board of Transportation expected in late October.

Lake Park Blvd./Hamlet Ave. Traffic Signal: Project grant approved by the Wilmington MPO TCC board. Project involves installation of a new traffic signal at this intersection as approved recently by NCDOT. Total estimated cost is $270,000 – 80% in grant funds for $216,000; 20% local match for $54,000 provided by DOT w/ no cost to Town. Final award by the NCDOT Board of Transportation expected late Sept.

Bike-Ped. Committee: Oct. 21st; agenda included discussion on implementing the Island Greenway System route signage and marking, a bike ped user brochure,

Ryder Lewis Park: Contractor set to begin construction late October of light vehicle bridge over wetlands to access the park interior.

Business and Economic Development Committee.: Second meeting Oct. 23th. Work included drafting of committee mission statement, goals and objectives. Focus of the new group is to bring new business to CB. Next meeting Nov. 20th.

3 Carolina Beach Ave. South: Coordinating survey and appraisal for Town acquisition of Boardwalk property for temporary lifeguard storage; the housing of critical safety and security infrastructure; management of tourism and recreational activities, and; future open space.

Hamlet Public Bathrooms & Ocean Rescue Facility: Assisting staff and coordinating with consultants on demolition and re-build of facility at 3 Hamlet Ave.

CAMA Access Grant: Received preliminary grant award approval this week for acquisition of a lot at 310 Canal Dr. for beach access parking.

Island Greenway: Continuing work with NCDOT staff processing grant/project closeout and preparing for federal audit.
## Code Enforcement
- Complaint of construction debris and parking problems at a new construction site on Bowfin Ave.
- Two separate complaints of Junk Boats on Peninsula Ave
- Junk motor vehicle on Texas/swordfish
- Three junk vehicles at the same address on Pinfish

## Building Inspections
No major changes this week.
<table>
<thead>
<tr>
<th>Agenda Items/Meeting Dates</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sign Ordinance Update</td>
<td>PZ – 11/14/19</td>
</tr>
<tr>
<td>Parking Lots for Pay</td>
<td>PZ – 11/14/2019</td>
</tr>
<tr>
<td>CUP: 2-Unit PUD (504 Keys)</td>
<td>TC – 11/12/2019</td>
</tr>
<tr>
<td>CUP: 2-Unit Business PUD (1012 LPBS)</td>
<td>TC – 11/12/2019</td>
</tr>
<tr>
<td>CUP: CB Marina &amp; Yacht Club</td>
<td>TC – 11/12/2019</td>
</tr>
<tr>
<td>CUP: 2-Unit PUD (406 Harper)</td>
<td>TC – 11/12/2019</td>
</tr>
<tr>
<td>Vehicles on the Boardwalk</td>
<td>TC – 11/12/2019</td>
</tr>
</tbody>
</table>

**Admin Updates**
- Sent out TC CUP Letters for 11.12.19 meeting - 3 separate properties

**OPERATIONS:**

**WWTP:**
- Staff performed all operational/maintenance tasks and laboratory analyses as necessary to maintain compliance with all applicable permits.
- Biannual calibration service was performed on the WWTP Effluent and Influent flowmeters and the Kure Beach sewer billing flowmeter. All meters were found to be reading correctly.

**Utility Staff:**
- Locates, work orders and tap verifications, clearing permits.
- Continuous maintenance of existing road cuts.
- Water meter cut on, off and verifications.
- Service all existing Porta Johns.
- Meter reads for high water usage.
- Meter reads.
- Repaired damaged sewer service.
- Assists with paving 806 South Lake Park
- Repaired water leak at 806 South Lake Park

**W/S Administration/Billing/Customer Service:**
- Applied mail and lockbox payments to account (everyday)
- Processed AR box and Online payments (everyday)
- Processed 9 permit payments/work orders for new construction
- 2 new accounts established for planning
- 29 accounts open/closed
- 7 Leak Adjustments processed
- Process Final bills

**Public Works:**

**Canal Drive Stormwater Check Valves:**
- Installation of New Stormwater Backflow Valves Completed at: Dolphin, Anchor Bay, 403 Canal, Oystershell, Scallop, Seagull, 1213 Canal and Starfish
- Only remaining valves are Clamshell, which will need to be sent to manufacturer for resizing, and 03 South Lake Park, which will be installed during Winter down drain of Lake.

**Pedestrian Safety Improvements:**
- All collapsible bollards have been installed
- Supplemental LED signage and rapid flashing beacons were installed on existing crosswalks
• Contractor is scheduled to pour concrete bases for Ocean/Greenway Crosswalks and bike repair station at Mike Chappell Trailhead.

New Parking Office at 1708 Canal:
• Construction is wrapping up and building is looking great. Remaining items to complete are new door handles, minor floor improvement, HVAC mini split install, garage door opener replacement, exterior lighting repairs and drainage work on the back side of the building.

Environmental:
• Beach Front
  Removed the old cigarette butt depots
  • Freeman Park
  • Boardwalk
  • Signage
  • Facilities
Continuing the repairs to 1708 restrooms
Continuing repairing Christmas lights
• Streets
Reinstalled the one way sign at Texas and Swordfish
Monitor Flooding on Canal Drive
Repaired a pothole at the 1000 block on Canal Drive
• Special Events
Breakdown the Latin Fest
Breakdown for the Surf Fishing Tournament

Stormwater:
• Provide erosion control for the 400 block of South 8th
• Install check valves for Scallop and Seagull Outfall Pipes
• Maintenance/Retrofit multiple bmp's for Access Road Drainage System
• Maintenance perimeter of sedimentation vault for Harris Teeter Drainage
• Retrofit netting for lake fountain and reinstall
• Repair damaged security gate at Texas/Snapper Pump Station
• Troubleshoot overflow drainage for the intersection of Bay and Birch Courts
• Cut back/maintenance of Ocean Ridge Retention Pond Berm
• Repair/Maintenance on equipment and vehicles